

# GRAND RAPIDS COMMUNITY COLLEGE

## AGENDA OF BOARD OF TRUSTEES



MONDAY, OCTOBER 15, 2018  
4:15 PM  
BOARD CHAMBERS  
143 BOSTWICK NE  
GRAND RAPIDS, MI

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# GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



**David J. Koetje**  
Chairperson  
2022



**Deb Bailey**  
Vice Chairperson  
2020



**Richard N. Stewart, Ph.D.**  
Treasurer  
2018



**Cynthia Bristol**  
Secretary  
2020



**Kenyatta Brame**  
Trustee  
2022



**Kathleen Bruinsma**  
Trustee  
2022



**Carlos Sanchez**  
Trustee  
2018



**Bill Pink, Ph.D.**  
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;  
GRCC DeLos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

GRAND RAPIDS COMMUNITY COLLEGE  
REGULAR BOARD OF TRUSTEES  
MEETING MONDAY, OCTOBER 15, 2018  
BOARD CHAMBERS-4:15

p.m.

ORDER OF BUSINESS

**I. GENERAL BUSINESS**

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
  - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
  - 2017-2018 Audit Report - Plante Moran to present.
  - Bond Resolution

**II. MONITORING REPORTS**

- F. Report (s)
  - Monitoring Report, Special Topic: Teaching & Learning - Sheila Jones, Dillion Carr & Eric Mullen to present.
  - Finance Update - None at this time.

**III. UPDATE**

- G. Student Report-Elizabeth Nguyen to present.
- H. Foundation Update- None at this time.
- I. Board Chair Report
- J. President's Update- Bill Pink, Ph.D.
- K. Faculty Association Update- None at this time.

**IV. COMMUNITY CONNECTIONS**

- L. Communications to the Board

**V. CONSENT ITEMS**

These items will be adopted as a group without specific discussion. When approving the meeting agenda, any board member may request that a consent agenda item be moved to the regular agenda for discussion or questions. *Recommended that the following items be approved as presented:*

- M. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
  - Minutes from September 17, 2018 Board Meeting
  - Grants GRCC received from September 1, 2018 to September 30, 2018

**VI. ACTION ITEMS**

- N. Purchases over \$100,000
- O. Capital Outlay Submission- Victoria Janowiak to present.

**VII. OPEN COMMENT** (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)

**VIII. FINAL BOARD COMMENTS**

**IX. ADJOURNMENT**

Next Meeting of the Board:

- Monday, November 15, 2018, Regular Meeting, Board Library, 4:15 p.m.

## **GENERAL BUSINESS**

- A. Call to Order
- B. Introduction of Guests
- C. Review and Approval of Agenda to include additions, deletions, or corrections.
- D. Open Comments
  - Open comments in this section of the agenda are limited to comments specifically related to today's board agenda.
- E. Special Order of Business (New Business)
  - 2017-18 Audit Report - Plant Moran to present.
  - Bond Resolution

## MONITORING REPORTS

### F. Report (s)

- Monitoring Report, Special Topic: Guided Pathways - Teaching & Learning - Sheila Jones, Dillion Carr & Eric Mullen to present.
- Finance Update- None at this time.

## UPDATES

- G. Student Report -Elizabeth Nguyen to present.
- H. Foundation Update - None at this time.
- I. Board Chair Update
- J. President's Update -Bill Pink, Ph.D.
- K. Faculty Association Update- None at this time.

### November 2018 Event Listing

**Event:** Fall Open House

**Date:** Saturday, November 3, 2018

**Time:** 10:00 a.m. - 1:00 p.m. **Location:**

Applied Technology Center **Hosted by:**  
Admissions

**Event:** GRCC Music Department Voice Studio Recital

**Date:** Monday, November 5, 2018

**Time:** 7:00 p.m.

**Location:** GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

**Hosted by:** Music Department Admission:  
Free

**Event:** Michigan Community College Choral Festival

**Date:** Wednesday, November 7, 2018

**Time:** 3:00 p.m.

**Location:** St. Cecilia Music Center Royce Auditorium

**Hosted by:** Music Department Admission:  
Free

**Event:** GRCC Music Department Student Honors Recital

**Date:** Thursday, November 8, 2018

**Time:** 3:15 p.m.

**Location:** GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

**Hosted by:** Music Department Admission:  
Free

**Event:** GRCC Alumni Culinary Tour

**Date:** Thursday, November 8, 2018

**Time:** 4:30-6:30 p.m.

**Location:** ATC Building - Starting area TBD (in Culinary area)

**Hosted by:** GRCC Alumni Association

**Event:** Learning Center Open House

**Date:** Tuesday, November 13, 2018

**Time:** 11:30 a.m. - 1:30 p.m.

**Location:** Learning Center Building (LRC)

**Hosted by:** Library & Learning Commons, Media Technologies, Woodruff Center for Equity & Inclusion, and Academic Support & Tutoring Services.

**Event:** GRCC International Guitar Series - Featuring the Grand Rapids Guitar Quartet

**Date:** Thursday, November 15, 2018

**Time:** 7:30 p.m.

**Location:** GRCC Albert P. Smith Music Center, Linn Maxwell Keller Recital Hall

**Hosted by:** Music Department

Admission: Adults \$15.00; Students/Seniors \$10.00/ All GRCC Students with current Raider Card ID- \$5.00- All GRPS Students with student ID - \$5.00

**Event:** Community Science Day- open to everyone, all ages!

**Date:** Saturday, November 17th

**Time:** 10:00 a.m.-2:00 p.m.

**Location:** Calkins Science Center (all floors) and Cook (3rd and 4th floors)

**Hosted by:** Biological Sciences

## **COMMUNITY CONNECTIONS**

### **L. Communications to the Board**



## CONSENT ITEMS

### L. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions

- Minutes from September 17, 2018 Board Meeting
- Grants GRCC received from September 1, 2018 to September 30, 2018.

#### o **Grants awarded to GRCC**

The Workforce Training Department was awarded a grant from the Fifth Third Foundation in the amount of \$100,000. The funds will support the English as a Second Language (ESL) Integrated Workforce Training Program, which will deliver adult education concurrently and contextually with workforce preparation and occupational training to prepare individuals for one of three high-demand occupations in the manufacturing sector-welding, machining, and certified production technician.

The Registrar's Office was awarded the Military Credit Equivalency grant in the amount of \$4,507 by the Michigan Veterans Affairs Agency. The goal of the project is to develop a systematic process for reviewing credit equivalencies with 4-year partner institutions for the purpose of developing credit reciprocity agreements.

#### o **Grants awarded through partnerships**

The GRCC Early Learning Laboratory was awarded \$16,800 through the Michigan Department of Education's Great Start School Readiness Program for early childhood programs of educational excellence. This program is conducted in partnership with the Kent Intermediate School District.

**PERSONNEL  
REPORT**

**(Includes in-process transactions through 10-4-18)**

**Appomment  
t s**

<b>Name</b>	<b>Department</b>	<b>Employee Group</b>	<b>Position</b>	<b>Effective Date</b>	<b>Notes</b>
Lisa Dopke	Grants and Resource Development Department	M&C	Director of Grant Development	9/10/2018	Transfer from: Associate Director of Grants and Resource Development
Lakisha Beck	Records Office	M&C	Systems Functional Analyst	9/17/2018	Transfer from: Support Professional
Debra Davis	Human Resources Benefits	APSS	Support Professional	9/24/2018	New to College
Sonja Hernandez	Woodrick Center for Equity & Inclusion	M&C	Program Coordinator	<b>9/24/2018</b>	New to College
Danielle Flaumenhaft	Human Resources	M&C	Human Resources Generalist	10/15/2018	New to College
Angela Salinas	Human Resources	M&C	Employee Events, Engagement, and Onboarding Coordinator	10/29/2018	Transfer from: Coordinator of Adult Enrollment Outreach

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**Separations**

<b>Name</b>	<b>Department</b>	<b>Employee Group</b>	<b>Position</b>	<b>Effective Date</b>	<b>Notes</b>
Brenda Cary	Records Office	APSS	Support Professional	1/1/2019	Retirement

## **GRCC Employees on the Move through October 4, 2018**

### **WELCOME TO GRCC**

Debra Davis  
Support Professional, Human Resources Benefits  
Effective 9/24/2018

Sonja Hernandez  
Program Coordinator, Woodrick Center for Equity &  
Inclusion Effective: 9/24/2018

Danielle Flaumenhaft  
Human Resources  
Generalist Effective:  
10/15/18

### **CONGRATULATIONS ON YOUR NEW POSITION**

Lisa Dopke  
Transfer from: Associate Director of Grants and Resource Development  
Transfer to: Director of Grant Development, Grants and Resources Development Department  
Effective: 9/10/2018

Lakisha Beck  
Transfer from: Support Professional, Records Office  
Transfer to: Systems Functional Analyst  
Effective: 9/17/18

Angela Salinas  
Transfer from: Coordinator of Adult Emollment & Outreach  
Transfer to: Employee Events, Engagement, and Onboarding Coordinator  
Effective: 10/29/18

### **THANK YOU FOR YOUR SERVICE**

#### **Retirement:**

Brenda  
Cary  
Support Professional, Records Office  
Effective: 1/1/2019

M. Financial Transactions  
(September 1 - 30,  
2018)

**1. Purchases \$25,000-\$100,000**

**a. General Fund**

- 1) Purchase order change notice issued to provide service contract for student refund disbursement, 11/1/18 - 10/31/19.

**Requestor:** Erica Brown - Cashiers  
**Expenditure:** \$25,068.75  
**Disposition:** Recurring Purchase  
**Supplier:** Bank Mobile  
New Haven, CT  
**Bid:** No, exempt.

**b. Other Special Funds**

- 1) Blanket purchase order issued to provide a payment of monthly fees for Creative Dining foodservice.

**Requestor:** Lisa Freiburger - Finance & Administration  
**Expenditure:** \$42,000.00 (14-2271)  
**Disposition:** Replacement Purchase  
**Supplier:** Creative Dining Service  
Zeeland, MI  
**Source of Funds:** Auxiliary Fund  
**Bid:** No. RFI 1516-12014, previously reported.

- 2) Purchase order issued to provide furniture for the Ford Fieldhouse renovation.

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$60,404.64 (42-2330)  
**Disposition:** Replacement Purchase  
**Supplier:** MarxModa  
Grand Rapids,  
MI  
**Source of Funds:** Plant Fund  
**Bid:** Yes, RFP #1819-8144.

3) Blanket purchase order issued for commissioning of mechanical and electrical systems for the Wisner-Botrall Applied Technology Center. (previously approved - for informational purposes only)

**Requestor:** Jim VanDokkumburg - Facilities  
**Expenditure:** \$71,000.00 (42-2271)  
**Disposition:** Construction Purchase  
**Supplier:** TowerPinkster

Grand Rapids, MI

Source of Funds: Plant Fund

Bid: Yes, RFP 1415-3282, previously reported.

4) Purchase order issued to provide multimedia electronics and equipment for the Ford Fieldhouse renovation. (previously approved - for informational purposes only)

**Requestor:** Mark Vogel - Media Technologies  
**Expenditure:** \$71,869.00 (42-2330)  
**Disposition:** Replacement Purchase  
**Supplier:** TEL Systems

Ann Arbor, MI

Source of Funds: Plant Fund

Bid: Yes, RFP #1516-12016A, previously reported.

5) Purchase order issued to provide furniture for the Ford Fieldhouse renovation. (previously approved - for informational purposes only)

**Requestor:** Jim VanDokkumburg- Facilities  
**Expenditure:** \$82,162.05 (42-2330)  
**Disposition:** Replacement Purchase  
**Supplier:** Custer Workplace Interiors

Grand Rapids, MI

Source of Funds: Plant Fund

Bid: Yes, RFP #1819-8144

GRAND RAPIDS COMMUNITY COLLEGE  
 2018,2019 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED SEPTEMBER 30, 2018

	MONTHLY ACTIVITY 9/30/2018	MONTHLY ACTIVITY 9/30/2017	YEAR-TO- DATE 9/30/2018	YEAR-TO- DATE 9/30/2017
REVENUE:				
TUITION	(78,582)	m.010	22,348,192	23,374,429
FEES	151,214	321,173	3,180,714	3,103,232
PROPERTY TAX	10,486,297	12,439,136	19,497,970	16,042,586
STATE AID		(130,083)	54,810	85,604
INTEREST	72,080		72,080	
MISCELLANEOUS	88,945	112,377	25,117	<b>65,931</b>
<b>TOTAL REVENUE</b>	<b>10,719,954</b>	<b>13,513,672</b>	<b>45,252,882</b>	<b>42,671,782</b>
EXPENSE:				
<b>SALARIES:</b>				
INSTRUCTION	2,127,865	2,247,104	3,292,439	3,457,945
COUNSELING	130,182	114,412	152,587	148,111
<b>LIBRARIAN</b>	46,850	31,447	71,602	69,699
ADMINISTRATION	391,608	376,968	1,067,723	1,128,088
ADMINISTRATIVE SUPPORT	71,766	105,023	199,100	225,070
TECHNICAL SUPPORT	625,190	702,925	1,559,180	1,371,819
SECRETARIAL	312,720	356,221	791,857	793,758
BLDG OPERATIONS	306,709	291,111	m.ss 1	757,783
STUDENT ASSISTANT	80,479	111,949	220,284	269,483
<b>TOTAL SALARIES</b>	<b>4,093,369</b>	<b>4,337,827</b>	<b>8,126,353</b>	<b>8,219,021</b>
<b>NON-SALARY:</b>				
FRINGE BENEFITS	2,479,485	2,527,349	<b>4,531,158</b>	4,484,615
CONTRACTED SERVICES	368,164	304,895	1,133,938	1,148,794
SUPPLIES & REPAIRS	361,284	240,261	766,814	659,229
UTILITIES & RENT	234,024	280,050	615,972	550,569
TRANSFERS	35,866	47,444	<b>35,866</b>	72,951
OTHER COSTS	152,900	156,223	356,165	327,832
EQUIPMENT	3,233	147,811	10,723	43,304
CONTINGENCY				
<b>TOTAL NON-SALARY</b>	<b>3,634,956</b>	<b>3,704,033</b>	<b>7,450,636</b>	<b>7,287,294</b>
<b>TOTAL EXPENSE</b>	<b>7,728,325</b>	<b>8,041,860</b>	<b>15,576,989</b>	<b>15,506,315</b>
<b>NET REVENUE (EXPENSE)</b>	<b>2,991,629</b>	<b>5,471,812</b>	<b>29,675,893</b>	<b>27,165,467</b>

GRAND RAPIDS COMMUNITY COLLEGE  
 2018.-2019 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED SEPTEMBER 30, 2018

GENERAL OPERATING	ADOPTED BUDGET	2018/2019 ACTUAL 9/30/2018	PERCENTAGE
REVENUE:			
TUITION	44,359,564	22,348,192	50.38%
FEEs	6,779,940	3,180,714	46.91%
PROPERTY TAX	32,328,068	19,497,970	60.31%
STATE AID	26,533,972	54,810	0.21%
INTEREST	<b>400,000</b>	72,080	18.02%
MISCELLANEOUS	1,864,891	99,115	5.31%
<b>TOTAL REVENUE</b>	<b>112,266,435</b>	<b>45,252,882</b>	<b>40.31%</b>
EXPENSE:			
SALARIES:			
INSTRUCTION	32,126,449	3,292,439	10.25%
COUNSELING	1,569,548	152,587	9.72%
LIBRARIAN	555,880	71,602	12.88%
ADMINISTRATION	5,006,979	1,067,723	21.32%
ADMINISTRATIVE SUPPORT	1,249,868	199,100	15.93%
TECHNICAL SUPPORT	8,223,331	1,559,180	18.96%
SECRETARIAL	4,702,227	791,857	16.84%
BLDG OPERATIONS	4,177,246	m,ss1	18.47%
STUDENT ASSISTANT	1,293,964	220,284	17.02%
EST SAVINGS ON OPEN POSITIONS	{500,000}		
<b>TOTAL SALARIES</b>	<b>58,405,492</b>	<b>8,126,353</b>	<b>13.91%</b>
NON SALARY:			
FRINGE BENEATS	33,246,800	4,531,158	13.63%
CONTRACTED SERVICE	4,709,296	1,133,938	24.08%
SUPPLIES & REPAIRS	4,975,218	766,814	15.41%
UTILITIES & RENT	3,945,000	615,972	15.61%
TRANSFERS	2,306,966	35,866	1.55%
OTHER COSTS	3,045,304	356,165	11.70%
EQUIPMENT	275,063	10,723	3.90%
CONTINGENCY	280,000		0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>52,283,647</b>	<b>7,450,636</b>	<b>14.25%</b>
<b>TOTAL EXPENSE</b>	<b>110,689,139</b>	<b>15,576,989</b>	<b>14.07%</b>

11/1/2018 10:11 AM

11/1/2018 10:11 AM

11/1/2018 10:11 AM



GRAND RAPIDS COMMUNITY COLLEGE  
 2018-2019 DESIGNATED FUND BUDGET REPORT  
 FOR PERIOD ENDED SEPTEMBER 30, 2018

DESIGNATED	2018-2019		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 9/30/2018	
<b>REVENUE:</b>			
CONTRACTED TRAINING	1,596,845	155,999	9.77%
OTHER MISCELLANEOUS LOCAL	908,075	51,942	5.72%
<b>TOTAL REVENUE</b>	<b>2,504,920</b>	<b>207,940</b>	<b>8.30%</b>
<b>EXPENSES:</b>			
SALARIES			
INSTRUCTION	229,300	97,355	42.46%
ADMINISTRATION	484,180	83,721	17.29%
CUSTODIANS & SECURITY	25,500	<b>4,902</b>	19.23%
SECRETARIAL	21,980	<b>4,859</b>	22.10%
STUDENT ASSISTANTS	21,225	11,583	7.36%
<b>TOTAL SALARIES</b>	<b>782,185</b>	<b>192,399</b>	<b>24.60%</b>
NON-SALARY			
FRINGE BENEFITS	319,226	51,485	16.13%
CONTRACTED SERVICES	530,176	96,028	18.11%
SUPPLIES & REPAIRS	1,006,278	164,060	16.30%
UTILITIES & RENTALS	3,150	0	0.00%
CAPITAL OUTLAY	22,200	34,582	155.77%
TRANSFERS	(143,466)	(35,866)	25.00%
OTHER	137,707	16,301	11.84%
<b>TOTAL NON-SALARY</b>	<b>1,875,271</b>	<b>326,588</b>	<b>17.42%</b>
<b>TOTAL EXPENSE</b>	<b>2,857,458</b>	<b>518,987</b>	<b>19.53%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>!!152,536!</b>	<b>!311,047!</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - GENERAL  
 FOR PERIOD ENDED Sep 30, 2018

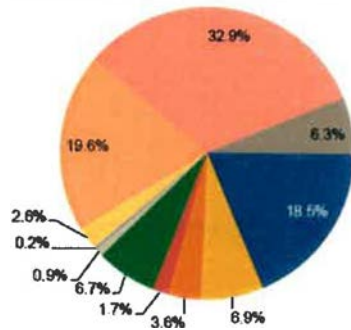
	ADOPTED BUDGET	ACTUAL 9/30/18	PERCENTAGE
<b>REVENUE:</b>			
PROPERTY TAXES	8,519,000	5,215,491	61.22%
TRANSFER FROM GENERAL FUND	1,875,000	0	0.00%
<b>DONATIONS</b>	3,550,000	0	0.00%
FACILITIES FEE	2,079,000	1,110,260	53.40%
<b>TOTAL REVENUE</b>	<b>16,023,000</b>	<b>6,325,751</b>	<b>39.48%</b>
<b>EXPENSES:</b>			
MAINTENANCE & OTHER	2,506,000	617,805	24.65%
FIELDHOUSE RENOVATIONS	5,100,000	826,593	16.21%
ATC RENOVATION	5,367,250	<b>2,400</b>	0.04%
DOORS/POS Project	1,593,250	15,356	0.96%
MABLE-ENGLE	<b>2,500,000</b>	0	0.00%
LETTINGA	<b>1,500,000</b>	0	0.00%
PRESCHOOL BUILDING	<b>50,000</b>	9,317	18.63%
TRANSFERS TO DEBT FUND	7,386,258	0	
	<b>0</b>		
<b>TOTAL EXPENSES</b>	<b>26,002,758</b>	<b>1,471,471</b>	<b>5.66%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(9,979,758)</b>	<b>4,854,280</b>	

PLANT FUND - DEBT RETIREMENT FUND  
2018-2019 BUDGET

	2018/19 BUDGET	2018/19 ACTUAL 9/30/2018
<b>REVENUE</b>		
TRANSFER. FROM PLANT - FACILITIES FEE	1,986,568	0
TRANSFER. FROM PLANT - GENERAL	5,399,690	0
<b>TOTAL REVENUE</b>	<b>7,386,258</b>	<b>0</b>
<b>EXPENSE</b>		
2009 ISSUE		
PRINCIPAL	600,000	0
INTEREST	517,263	0
OTHER EXPENSE	750	0
<b>TOTAL EXPENSE</b>	<b>1,118,013</b>	<b>0</b>
2012 ISSUE - REFUNDING		
PRINCIPAL	505,000	0
INTEREST	73,006	0
OTHER EXPENSE	100	0
<b>TOTAL EXPENSE</b>	<b>578,106</b>	<b>0</b>
2012 ISSUE - FACULTIES		
PRINCIPAL	1,100,000	0
INTEREST	886,468	0
OTHER EXPENSE	0	0
<b>TOTAL EXPENSE</b>	<b>1,986,468</b>	<b>0</b>
2013 ISSUE		
PRINCIPAL	535,000	0
INTEREST	53,600	0
OTHER EXPENSE	450	0
<b>TOTAL EXPENSE</b>	<b>589,050</b>	<b>0</b>
2016 ISSUE - 2006 REFUNDING		
PRINCIPAL	1,615,000	0
INTEREST	16,958	0
OTHER EXPENSE	0	0
<b>TOTAL EXPENSE</b>	<b>1,631,958</b>	<b>0</b>
2018 ISSUE - 2008 REFUNDING		
PRINCIPAL	1,370,000	0
INTEREST	132,322	0
OTHER EXPENSE	500	0
<b>TOTAL EXPENSE</b>	<b>1,502,822</b>	<b>0</b>
<b>GRAND TOTAL EXPENSE</b>	<b>7,406,416</b>	<b>0</b>

**Grand Rapids Community College  
Aggregate Cash and Investments  
As of September 30, 2018**

<u>Security Type</u>	<u>Market Value</u>	<u>% of Total</u>
Michigan Liquid Asset Fund Plus	\$6,152,925	6.3%
MILAF TERM	\$18,000,000	18.5%
Michigan Class	\$6,734,908	6.9%
Certificates of Deposit	\$3,502,831	3.6%
Commercial Paper	\$1,688,637	1.7%
Federal Agencies	\$6,537,125	6.7%
Federal Agency Mortgage-Backed Security	\$917,458	0.9%
Federal Agency CMO	\$180,762	0.2%
Supra-National	\$2,485,258	2.6%
U.S. Treasuries	\$19,057,44	19.6%
Other Cash	\$32,050,671	32.9%
<b>Total</b>	<b>\$97,308,015</b>	<b>100.0%</b>



- Michigan Liquid Asset Fund Plus
- MILAF TERM
- Michigan Class
- Certificates of Deposit
- Commercial Paper
- Federal Agencies
- Federal Agency Mortgage-Backed Security
- Federal Agency CMO
- Supra-National
- U.S. Treasuries
- Other Cash

• The above information includes all of the College's cash and investments.

## ACTION ITEMS

N. Purchases over \$100,000

**a. General Fund**

No purchases for September 2018.

**b. Other Special Funds**

No purchases for September 2018.

**ACCOUNTS:**

11 - General Fund  
14 - Auxiliary  
Fund  
15 - Designated Fund  
42 - Bonds, Plant  
Fund 51-Grants  
91 - Agency Funds

**KEY:**

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\* MLBE  
# Non Responsive  
Bid NTE - Not to  
exceed

0. Capital Outlay Submission- Victoria Janowiak to present.

**Vision statement:**

GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission statement:**

GRCC is an open access college that prepares individuals to attain their goals and contribute to the community

**Values:****Excellence**

We commit to the highest standards in our learning and working environments.

**Diversity**

We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness**

We anticipate and address the needs of students, colleagues, and community.

**Innovation**

We seek creative solutions through collaboration, experimentation, and adaptation.

**Sustainability**

We use resources in responsible ways to achieve equity across our social, economic and environmental practices and policies.

**Respect**

We treat others with courtesy, consideration and civility.

**Integrity**

We commit to GRCC values and take personal responsibility for our words and actions.

**Ends:**

In all instances, the work to achieve these Ends will reflect our core values.

**End #1: Student Success Pathways**

A student-centered experience will ensure GRCC students will learn the skills necessary to achieve their educational goals.

**End #2: Workforce Pathways**

GRCC will provide prepared students for the workforce in our community and the world.

**End #3: Transfer Pathways**

## GRCC prepares students to transfer to the college or university of their choice.

### Equal Opportunity and Non-discrimination Statement

Grand Rapids Community College is an equal opportunity institution and does not discriminate **on** the basis of gender, race, color, national origin, religion, height, weight, age, marital status, disability, sexual orientation, status as a disabled veteran or Vietnam Era veteran, and/or any other legally protected class not heretofore mentioned, in any of its educational programs and activities, including admissions and employment.

**The above measures, in conjunction with other related state laws and the College's policies and procedures, will assure all** Individuals opportunity for consideration or redress of complaints of illegal discrimination. Equal Employment Opportunity and Americans with Disabilities Act information may be obtained from the Director of Human Resources/Labor Relations & EEO, 404B CPP, 143 Bostwick Avenue NE, Grand Rapids, Michigan 49503-3295. Telephone (616) 234-3972.  
GRCC is a tobacco free campus.

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