

College Action Project Worksheet for NEW CAP Projects – October 21, 2016 Update

CAP: 1.4.1 Implement student success through the creation, revision, and monitoring of curriculum and assessment

Champion: Katie Daniels

1. 2015-2016 CAP Team Members: **Please update team members as needed**
 - a. Sheila Jones
 - b. Katie Daniels
 - c. Pamela Miller
 - d. William Faber
 - e. Raynard Ross
 - f. Jon Larson
 - g. Brian Beecher
 - h. Academic Support Services representative - TBD
 - i. IS APSS (when hired)

 2. Describe the **purpose** of this project including a description of the associated activities. (100 words or fewer)
 - To integrate existing GRCC assessment practices (assessment of Institutional Learning Outcomes, Program Learning Outcomes, and Course Learning Outcomes for curricular and co-curricular experiences) into a comprehensive system;
 - and to ensure the sustainability of the GRCC assessment practices.

 3. Describe the **goals** of this Action Project (in 100 words or fewer)
 - Evaluate effectiveness of current assessment of Program Learning Outcome strategies and make changes as deemed necessary
 - Develop a strategy and system for assessment of co-curricular programs
 - Review & improve strategies for embedding ILO competencies in academic programs that prepare students for work.

 4. What **measureable criteria** will be used to determine this project's success? **Update lead measures as needed**
 - a. # of academic programs with Program Learning Outcomes (annually)
 - b. # of co-curricular programs with Program Learning Outcomes (annually)
 - c. # of Courses with Course Student Learning Outcomes (annually)
 - d. % of academic programs in which assessment of Program Learning Outcome occurred (annually)
 - e. % of co-curricular programs in which assessment of student learning occurred (annually)

 5. Please provide the results of your lead measures to date (either tables or charts).
Because WEAVEonline was only partially implemented, we don't have data yet.
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6. What **Indicators of Success** will this project most likely impact? Please indicate whether the project will directly or indirectly impact the measure.

End #2: Workforce Pathways

2 - GRCC workforce student performance against state standards (Perkins) (Direct)

3 - GRCC student performance on state/national certification exams (Direct)

7. What **personnel resources** will be required to deliver the project successfully? Meeting time. Support from the APSS in Instructional Support to finish the WEAVEonline set up.

8. What **additional resources** will be required to develop and/or sustain the project?

Category	Cost	Explanation (one time or recurring)	Which budget will cover these costs?
Supplies			
Training		It will be determined whether additional dollars for conference attendance are warranted.	
Equipment/ Software			
Other			
TOTAL Cost Estimate			

9. Will this project require any **additional budget dollars** for the 2016-2017 academic year that have not already been secured? X No ___ Yes

If yes, please describe briefly:

10. Provide a 12-month work plan for this project:

Month	Activity	Person Responsible	Status as of October 2016
August, 2016	Work on user guide for WEAVE online Work on pilot for Program Review in Academic Support Services	Katie Daniels	In progress
September, 2016	Work on user guide for WEAVE online	Katie Daniels	In progress
October, 2016	Work on user guide for WEAVE online	Katie Daniels	In progress
November, 2016	Work with Lab Coordinators on Program Review/Assessment planning	Katie Daniels Raynard Ross	
December, 2016	CAP Meeting Work with Lab Coordinators on Program Review/Assessment planning	Katie Daniels Raynard Ross	
January, 2017	CAP Meeting Review of WEAVEonline Update assessment resources for faculty	Katie TBD	
February, 2017	CAP Meeting Update assessment resources for faculty Possible attendance of HLC professional development week – assessment sessions	Katie TBD	
March, 2017	CAP Meeting		

April, 2017	CAP Meeting		
May, 2017	CAP Meeting Finalize proposal for assessment/program review model for co- curricular programs	Katie & Team	
June, 2017	CAP Meeting Finalize proposal for assessment/program review model for co- curricular programs	Katie & Team	

11. When will your Team meet? Please provide **Team meeting dates** for August 2016 to June 2017
The second Monday of each month.

12 .What **new CAPs** would your CAP team suggest as natural next steps to your current project?
None at this time.