

College Action Project Worksheet for NEW CAP Projects – July 2014

CAP: 1.2.1

Champion: Vikki Cooper & Raynard Ross

1. **Proposed CAP Team Members:** Oscar Neal(Math Professor), Shanna Goff (Math AFP Coordinator and Associate Professor), Travis Steffens (ESP), Sandy Lancaster (PY 097 Coordinator and Associate Professor), Christina McElwee (Assistant Professor and Reading Coordinator), Sheryl York (English EN 097 Coordinator and Assitant Professor), Erika Bailey (Student Success Coach), Tamber Bustance (Diversity Learning Center), Colleen Copus (Math Tutorial Lab Coordinator), Emily Nisley (Counselor), Betsy McKinney (AFP Math Coordinator and Associate Professor), Heath Chelesving (Research Analyst), Don VanOveren (Associate Director of Academic Support), 2 students (TBD but both former AFP students), English Language Arts Tutorial Lab Coordinator (TBD but employment search underway)
2. Describe the **purpose** of this project including a description of the associated activities. (100 words or fewer)

The purpose of CAP 1.2.1 is to establish a system of supports and strategies that enable students in AFP courses to successfully transition into traditional course work enabling them to accomplish their academic goals. Possible approaches include course acceleration, course integration and the development of a cohort based model for students enrolled in at least three AFP courses. If successful these approaches will benefit the individual student in his/her quest for transfer and/or degree obtainment while as well increasing institutional rates of success and retention.

3. Describe the **goals** of this Action Project (in 100 words or fewer)
 - Increase AFP course success rates
 - Reduce time spent in developmental coursework
 - Increase percentage of students transitioning from AFP courses to credit bearing courses
 4. What **measurable criteria** will be used to determine this project's success?
 - Course success rates
 - Number of students transitioning into credit bearing courses
 5. What **Indicators of Success** will this project most likely impact? Please indicate whether the project will directly or indirectly impact the measure.
 - Course success rates
 - Students who enroll in AFP courses at GRCC are subsequently able to complete college level course work
 - Student Engagement Benchmarks
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6. What **personnel resources** will be required to deliver the project successfully?

- We will require personnel assistance in the following areas:
 - Institutional Research
 - Academic Foundations
 - Academic Support
 - Academic Advising
 - Administrative Assistance
- Fortunately, we have representatives from all of the above needed areas of resource on our team so we don't anticipate additional personnel resource at this time.

7. What **additional resources** will be required to develop and/or sustain the project?

Category	Cost	Explanation (one time or recurring)	Which budget will cover these costs?
Supplies	\$500 x 2 (\$1000)	Focus group meals and giveaways	SLT
Training	\$2500x4 (\$10,000)	National Association of Developmental Education Conference	SLT
Equipment/ Software	\$2500	Printing and other communication necessities.	SLT
Other	\$6500	AFP Passport Program: Designing incentive laden activities and academic programming to increase student engagement and academic achievement.	SLT
TOTAL Cost Estimate	\$20,000		

8. Will this project require any **additional budget dollars** for the 2014-2015 academic year that have not already been secured? _x_NO _Yes

If yes, please describe briefly:

9. Provide a 3-month work plan for this project:

Month	Activity	Person Responsible
July, 2014	Complete CAP Worksheet, Solidify CAP Team based on June invitations to prospective team.	Raynard

August, 2014	CAP Champions draft agenda for Sept. CAP Team meeting and make preparations for SLT presentation on Sept. 12th	Raynard and Vikki
September, 2014	Assemble CAP Team, draft year one goals, and present to SLT	Raynard and Vikki