

From: Domingo Hernandez-Gomez
To: Donna Kragt
CC: Kenneth Fridsma; Kellie Roblin; Deborah Sanders; Fatima Nieves; John Cow...
Date: 3/22/2013 10:51 PM
Subject: Access Update -Creating and Accessible Campus for All

Hello team,
Deb provided quite a bit more information after our meeting, so here it is. Thanks Deb!

Access Update

Team members present: Ken Fridsma, Kelli Roblin, Domingo Hernandez, Fatima Nieves, John Cowles, Deb Sanders (Representing Kathy Keating)

Subcommittee Update: 2.1.3 Creating and Accessible Campus for All. An update by Deb Sanders.

A lot of work has been done in a short period of time. Most of the work was prompted by the resolution agreement that the college has committed to regarding ADA accessibility. Subcommittees are working on their action plans.

The ADA coordinator position has been approved. This employee will report to the provost.

Technology

IT has been focused on the following three projects:

GRCC Website Compliance Upgrades – completed January 22, 2013

We contracted HirePotential, an agency specializing in ADA website technology compliance, to audit GRCC.edu and its subsidiary pages. They provided us with a full report on which parts of GRCC's website are not in compliance with WCAG compliance standard Priority 2 AA and what needs to be done to bring it into compliance with that standard.

There were several compliance gaps defined in the report. The basis of our project plan was to close the gaps and resolve the compliance issues defined in the report, which we accomplished. We also trained (and continue to train) Drupal content developers how to produce compliant content and developed maintenance guidelines to ensure that GRCC's website does not fall out of compliance

GRCC Online Student Center ADA Upgrades – to complete by April 1, 2013

We contracted HirePotential, an agency specializing in ADA website technology compliance, to audit the Online Student Center. They provided us with a full report on which parts of Online Center are not in compliance with WCAG compliance standard Priority 2 AA and what needs to be done to bring it into compliance with that standard.

The report showed that the site is compliant with WCAG Priority 2 AA when it is in accessibility mode.

The main deliverable for this project are currently being tested.

Blackboard ADA Upgrades – to complete by May 27, 2013

The system audit showed that there were some issues. Most notable are issues with the discussion board.

The content audit provided us with a baseline understanding of the content we post to Blackboard and suggestions on how we can make our content more accessible.

Essentially, Blackboard is compliant with the exception of the minor issues defined in the system audit.

The system issues should be resolved with the patch upgrade (version 11) planned for May 2013. The content issues can be resolved by training content developers the essentials regarding content accessibility.

Facilities

Welcome Center exterior handicap entrance ramp

Construction of elevator at White Hall providing access to all floors

Internal handicap ramp leading into White Hall

Construction of handicap ramp to Mable Engle

Installation of lift to allow pool accessibility in Fieldhouse

College work order system now includes an ADA field for requests on facilities work

Ongoing efforts to replace non-compliant door knobs with lever handles

Automated door openers installed and working on ensuring all elevators have accessible controllers

Capacity

Faculty Learning Day keynote speaker and guest presenters on ADA compliance

Resource brochure on ADA compliance

ESP Learning Day on ADA compliance

Research and continue to provide resources to faculty and staff on ADA

Adjunct learning regarding ADA

Review and revise all distance learning and instructional technologies faculty professional development activities

Ongoing research of current best and promising practices for creating accessible learning environments

Culture

Discussions about changing the culture for students and staff regarding ADA accessibility are ongoing.

The discussion is around how to influence certain behaviors that can be embraced by people. A cultural audit might be a first step, then awareness, then action steps to implement a plan.

Academic Alignment End Update

March 22, 2013

CAP 1.1.1 Strategy to Increase the Number of Students who Graduate - led by Diane Patrick

No update was presented.

CAP 1.1.2 Promoting Faculty Involvement in Academic Advising – led by Paula Sullivan and Bill Faber

1. MyDegreePath training is now online - you can register at www.qrcc.edu/mydegreepath (bottom of the page)
2. The Counselors are visiting academic departments to: a) introduce the department liaison from Counseling b) review a faculty advising sheet (which provides faculty with resources and tips on how to start conversations with students about advising) c) review web resources for advising d) offer additional advising training e) answer any questions.
3. We will be sending out a survey to all full-time faculty to help plan training for next year.
https://docs.google.com/forms/d/1pk8RpfMS4K-TS_tjLSB7kGnGZ1MLIPuWxhb3gnzn2ao/viewform
4. Connecting with Sara Dorer's CAP on e-portfolios for students.
5. Working on ways to track advising interactions between students and faculty.

CAP 1.1.3 Creating and Revising Transfer Agreements – led by Erin Busscher

Erin is working with CAP 1.1.3 team members to update the articulation website. She'll be sending out an alumni survey to gather data pertaining to successful transfer preparation. She is also working to update and expand the College's Articulation and Matriculation Website. This site will include GRCC's definition of Articulation. Currently the site houses high school and university agreements. When completed, the website will include processes, College and University agreements, as well as high school related information. Erin's goal is to complete the site during summer 2013. To help build content Erin has requested feedback from department heads and program directors. Specifically she has asked "what does articulation mean at GRCC". While she has not received a tremendous amount of feedback, she still has pending meetings with some department heads and is anticipating more input. Erin will take her findings to Academic Leadership to finalize the definition. Erin eventually would like to create a CAP around high school articulation.

CAP 2.1.1 Programs of Study- led by Fiona Hert

Fiona Hert presented the Programs of Study to the Michigan Career and Technical Program Directors on March 13, 2013 to update secondary directors on GRCC's work. Office Administration and Dental Hygiene are progressing in the development of their first year Program of Study. Corrections and Web Design are completing their second year work. Fiona Hert, Patti Trepkowski, Erin Busscher, Judy Stark, and Katie Daniels met on two occasions during March 2013 regarding transitioning this CAP into the Program Review and articulation processes and thus closing the CAP for 2013-2014.

Update provided by Sandy Andrews

Donna Kragt - Re: Notes from Ends Subteam meeting on March 22, 2013

From: Eric Mullen
To: Donna Kragt; John Cowles; Mansfield Matthewson; Ric Underhile; Sandr...
Date: 3/26/2013 5:56 PM
Subject: Re: Notes from Ends Subteam meeting on March 22, 2013

Donna - my team only met briefly (only two were still at the meeting).

We are doing quite a bit outside of SLT surrounding our CAP project right now. We plan to have a substantial meeting this summer after May 1, and I can provide notes at that time.

>>> Ric Underhile 3/26/2013 11:10 AM >>>

Donna,

My Subteam met only to note that our report was approved by the Board. Do you want formal documentation of that??

R

>>> Donna Kragt 3/26/2013 11:00 AM >>>

Please don't forget to send me a copy of these minutes!

tHANKS



**Grand Rapids Community College
Strategic Leadership Team**

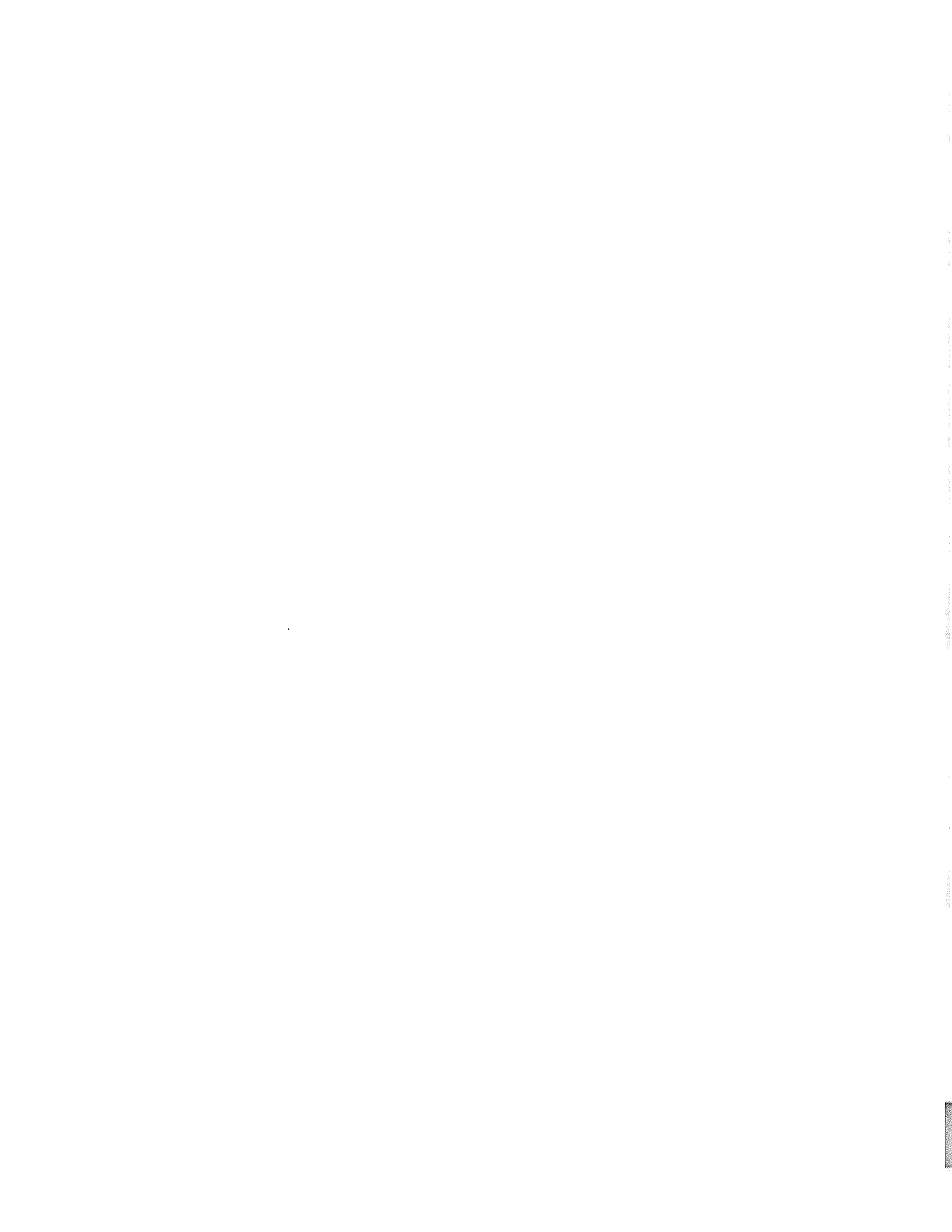
Ends Sub Committee: Student Success

**Meeting Minutes
March 22, 2013**

Present: Ric Underhile, Art Johnson, Katie Daniels, Lynnae Selberg, Jianchu Chen, Cathy Wilson, Kevin O'Halla, Tim Koets, Patti Trepkowski, Eric Williams

Absent: Mike Vargo, Mike Light, Janice Balyeat

The Team met briefly to confirm that the Board of Trustees accepted the Monitoring Report during their meeting on March 18, 2013.



Grand Rapids Community College/Strategic Leadership Team
Strategic End: COMMUNITY OUTREACH

GRCC enriches the community through educational and civic programming and partnerships

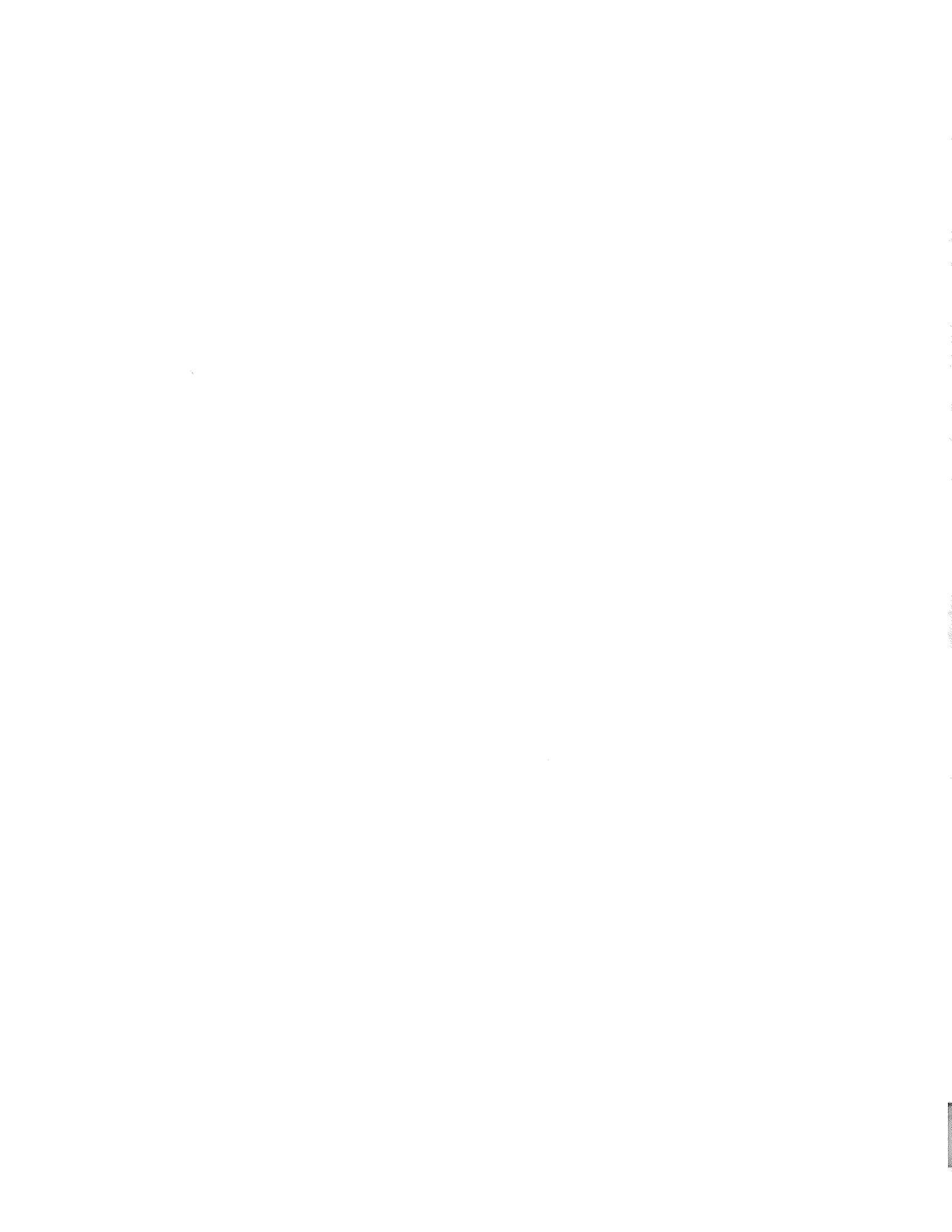
Community Outreach Ends Subcommittee Meeting Notes of 3/20/13

Present at the meeting: Mansfield Matthewson, Daniel Gendler, MaryDeth Beigley, David Selmon, Chris Arnold, Kevin Dobreff, Raynard Ross, Jim Schafer, Philip Green, Fiona Hert

- I. Mansfield gave update on Community Engagement Event

- II. Discussion
 - a. "College for a day" CAP suggestion by Raynard Ross
 - i. Engaging students for college readiness
 - ii. Change local perception of GRCC
 - iii. Success measures could include: participation, pre & post tests regarding their sense of college readiness, measure how many that attended this day actually enroll @ GRCC.
 - iv. This is a "first touch" to reach potential students

- III. Internship CAP update
 - a. Fiona cleared up that these must be paid internships.
 - b. Mansfield received overwhelming support when he suggested the idea to current vendors and construction contractors.
 - c. Susan Lichtenberg would handle the credit-side, Phil Green would handle the non-credit side
 - d. Suggestion of having an "Intern Fair" – similar to the Job Fair style we currently host.



Grand Rapids Community College/Strategic Leadership Team
Strategic End: WORKFORCE DEVELOPMENT

At Grand Rapids Community College (GRCC) the End of Workforce Development commits to prepare students to secure employment in all sectors of the economy.

Workforce Development Meeting Notes for March 22, 2013

Team Attendees:, Rick Verburg, George Waite, Karen Walker, Sammye Zollman, Julie Parks, Kurt Meinders, Fiona Hert, Dan Clark

Team members not able to participate: Tina Hoxie, Nikki Banks, Amy Koning

- We reviewed our plans to present to the GRCC Board of Trustees on April 15, 2013. Nikki Banks and Fiona Hert will make this presentation on behalf of our team.
- Our practice presentation will be with Cabinet on Tuesday, April 2nd at 9:00am
- George will continue to prepare presentations and will send out drafts for everyone to review and provide suggestions.
- We reviewed the draft of our BOT Executive Summary.
- Please plan to attend the April 15th Board of Trustees meeting to support Nikki and Fiona.
- This is our last meeting for 2012-13. Thank you for serving on this SLT Sub Team.

