

College Action Project Worksheet for NEW CAP Projects – October 2014

CAP: 1.4.1

Champion: Katie Daniels

1. Proposed CAP Team Members: (participates yet to be invited)

Year 1- Fiona Hert, Dean- School of Workforce Development, Laurie Chesley, Dean- Arts & Sciences, Bill Faber- Dean ISIS (interim), John Cowles, Dean- Student Success & Retention, Tina Hoxie- Dean-Associate Provost/Dean Student Affairs.

Faculty and other members identified will be identified in the spring of 2015.

2. Describe the **purpose** of this project including a description of the associated activities. (100 words or fewer)

The purpose of this project is to develop and implement a system wide plan to assess student learning, which meets the expectations of HLC, aligns with the New Leadership Alliance for Student Learning and Accountability standards, and includes all existing GRCC requirements; to integrate existing GRCC assessment practices (assessment of Institutional Learning Outcomes, Program Learning Outcomes, and Course Learning Outcomes for curricular and co-curricular experiences) into a comprehensive system; and to ensure the sustainability of the GRCC assessment practices

3. Describe the **goals** of this Action Project (in 100 words or fewer)
 - a) Develop an institutional system for assessment of student learning
 - b) Align current practices with the New Leadership Alliance for Student Learning and Accountability standards
 - c) Evaluate effectiveness of current assessment of Program Learning Outcome strategies and make changes as deemed necessary
 - d) Develop/enhance the capacity of faculty and administrators at GRCC to engage in assessment to enhance sustainability
 4. What **measurable criteria** will be used to determine this project's success?
 - a. # of academic programs with Program Learning Outcomes (annually)
 - b. # of co-curricular programs with Program Learning Outcomes (annually)
 - c. # of Courses with Course Student Learning Outcomes (annually)
 - d. % of academic programs in which assessment of Program Learning Outcome occurred (annually)
 - e. % of co-curricular programs in which assessment of student learning occurred (annually)
 - f. % of courses in which assessment of Course Learning Outcomes occurred (annually)
 - g. Indicator of assessment quality- TBD
 - h. Indicator(s) related to ILO assessment- TBD
 - i. Indicator related to general education assessment- TBD
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| August, 2014 | Creation of project timeline and activities. | Katie Daniels |
| September, 2014 | First team meeting. | Katie Daniels |
| October, 2014 | Review of current assessment practices and association/alignment with HLC expectations. | CAP Team |
| November, 2014 | Finalize review of current assessment practices and association/alignment with HLC expectations. | CAP Team |
| December, 2014 | Create definition for co-curricular programs at GRCC. | CAP Team |
| January, 2015 | Begin creation of institutional assessment plan to be implemented Fall 2015. | CAP Team |
| February, 2015 | Continue with creation of institutional assessment plan to be implemented Fall 2015. | CAP Team |
| March, 2015 | Finalize institutional assessment plan to be implemented Fall 2015. | CAP Team |
| April, 2015 | Identify longer term advisory team for assessment. Identify additional CAP team members based on the structure identified. Identify capacity building needs and activities. | CAP Team |
| May, 2015 | Identify implementation needs for Fall 2015. | CAP Team |
| June, 2015 | Develop infrastructure for assessment (WEAVEonline), training materials, etc. | Curriculum Office |
| July, 2015 | Develop infrastructure for assessment (WEAVEonline), training materials, etc. | Curriculum Office |