

Memorandum of Understanding
Between
Grand Rapids Community College
And
Grand Rapids Community College Faculty Association

This Memorandum of Understanding (“MOU”) is made by and between Grand Rapids Community College (“College”) and the Grand Rapids Community College Faculty Association (“Association”) (collectively, “the Parties”), for the purpose of revising the Academic Calendar contained within the Parties’ collective bargaining agreement (“contract”) and for memorializing the Parties’ agreement to designate July 5, 2024 as a College holiday on a one-time, non-precedential basis.

The Parties mutually agree as follows:

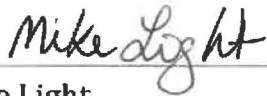
1. The Parties’ contract contains an Appendix (“Appendix A”) setting forth various calendars, including an Academic Calendar. The Parties’ contract also contains several provisions regarding holidays observed by the College.
2. In recognition of the service provided by Faculty Members throughout the 2023-2024 fiscal/contract year, which has included substantial efforts related to accreditation processes with the Higher Learning Commission, the Parties agree that it is appropriate to designate an additional College holiday on July 5, 2024.
3. This MOU will serve to amend the Parties’ contract to include July 5, 2024 as a College-observed holiday (involving the College’s closure) for the summer 2024 semester.
4. Faculty members who would otherwise be eligible under the contract to receive compensation for any College-observed holiday within the summer 2024 semester will be compensated pursuant to regular contract processes for the July 5, 2024 holiday.
5. In addition, Job Training Faculty who would have otherwise been required to utilize vacation time on July 5, 2024, shall not be required to use vacation or other paid time off on the aforementioned date in light of the holiday designation memorialized in this MOU. (See Art. 9 § (E)(1)).

6. This MOU also memorializes the following additional revisions to the 2024-2025 Academic Calendar contained within Appendix A of the Parties' contract, as reflected in the attached Exhibit A:

- (i) the 2024-2025 Academic Calendar has been revised to reflect that examination shall not be scheduled to take place on Thursday, December 12, 2024; and
- (ii) the Academic Calendar has been revised to reflect that grades for 14-week classes in the fall 2024 semester are due by noon on Monday, December 16.

7. This MOU shall not alter or amend the Parties' contract in any way except as specified herein.

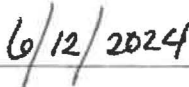
8. This MOU shall not be precedent-setting.



Mike Light
President, Faculty Association



Dr. Sheila Jones, Ph.D.
Provost and Executive Vice President
of Academic Affairs



Date



Date

Exhibit A – Revised 2024-2025 Academic Calendar*

* This revised calendar shall replace and supersede the revised Academic Calendar attached to the Parties' prior September 25, 2023 Memorandum of Understanding.

Grand Rapids Community College

2024-2025 Academic Calendar (Revised 8/2024)

(See separate calendars for ECLL Lab Instructors, Job Training Faculty, Training Solutions, 52-week Counselors/Advisors, 52-week Laboratory Coordinators, Instructional Laboratory Coordinators, and 44-week Tutorial Coordinators)

Fall Semester, 2024

Thursday, August 22	Opening Day Meeting/School Meetings
Friday, August 23	Faculty Preparation
Monday, August 26	Day and Night Classes Begin
Monday, September 2	Holiday (Campus Closed)
Friday, September 6	Weekend Classes Begin
Monday, September 30	Counselor Preparation
Monday, October 14	End of the first 7 Weeks
Tuesday, November 26	Faculty Preparation
Wednesday-Sunday, November 27-December 1	Holiday (Campus Closed)
Friday, December 6	Last Friday Night Classes
Saturday, December 7	Last Saturday Classes
Sunday, December 8	Last Sunday Classes
Monday, December 9	Day Exams & Monday Evening Exams
Tuesday, December 10	Day Exams & Tuesday Evening Exams
Wednesday, December 11	Day Exams & Wednesday Evening Exams
Monday, December 16	Grades for 14 Week Classes are due by noon *

Winter Semester, 2025

Thursday, January 2	Faculty Preparation
Friday, January 3	Opening Day Meeting/School Meetings/Faculty Learning Day
Monday, January 6	Day & Night Classes Begin & Weekend Classes Begin
Monday, January 27	Counselor Preparation
Sunday, February 23	End of the First 7 Weeks
Monday-Sunday, February 24 – March 2	Mid-Semester Break (Weekend classes meet February 22 and February 23)
Thursday, April 17	Last Thursday Day and Night Classes
Friday, April 18	Last Friday Day and Night Classes
Saturday, April 19	Last Saturday Classes
Sunday, April 20	Last Sunday Classes
Monday, April 21	Day Exams & Last Monday Night Classes
Tuesday, April 22	Day Exams & Last Tuesday Night Classes
Wednesday, April 23	Day Exams & Last Wednesday Night Classes
Thursday, April 24	Commencement
Monday, April 28	Grades for 14 Week Classes are due by noon *

Summer Semester, 2025

Monday, April 28	Restricted Start
Monday, May 5	Day & Night Classes Begin for First 7 Weeks & 14 Weeks
Monday, May 26	Holiday (Campus Closed)
Monday, June 23	End of First 7 Weeks
Tuesday, June 24	Day & Night Classes Begin for Second 7 weeks
Friday, July 4	Holiday (Campus Closed)
Tuesday, August 12	End of Second 7 Weeks & 14 Weeks
Friday, August 15	Summer Session Grades Due by noon *

*Grades for non-14-week classes must be submitted by noon on the third workday after the last day of class.

- Classes that end prior to 5 p.m. are day classes and are to follow this exam schedule
- Classes meeting one day per week on Fridays for 120 minutes or longer will conduct the exam on the last regularly scheduled class day.
- Classes meeting in a condensed format (7-weeks, 10-weeks, etc.) will conduct the exam on the last regularly scheduled class day.