

**Memorandum of Understanding**

**Between**

**Grand Rapids Community College**

**and the**

**Grand Rapids Community College**

**Alliance of Professional Support Staff**

**June, 2024**

This Memorandum of Understanding (“MOU”) is made by mutual agreement between Grand Rapids Community College (“College”) and the Grand Rapids Community College Alliance of Professional Support Staff (“APSS”) (collectively, the “Parties”), for the purpose of amending the Parties’ collective bargaining agreement (“contract”) to designate July 5, 2024 as an additional College holiday for APSS employees on a one-time, non-precedential basis.

The Parties mutually agree as follows:

1. The Parties’ contract contains provisions within Article 10, which identify the dates of College holidays applicable to APSS employees.
2. The Parties’ contract also contains provisions within Article 10 setting forth the conditions under which APSS employees are eligible to receive pay for College holidays, and the amount of pay eligible employees will receive, based upon their roles as fifty-two (52) week or non-fifty-two (52) week employees. (Art. 10 §§ (1) – (5)).
3. In recognition of the service provided by APSS employees throughout the 2023-2024 fiscal/contract year, which has included services related to accreditation processes with the Higher Learning Commission, the Parties agree that it is appropriate to provide APSS employees with an additional holiday on July 5, 2024.
4. This MOU will serve to amend the Parties’ contract to include July 5, 2024 as a College-observed holiday (involving the College’s closure) within the holiday tables contained in Article 10, Section 3, for fifty-two (52) week employees and non-fifty-two (52) week employees.
5. The provisions within Article 10 of the Parties’ contract regarding eligibility for holiday pay (and the amount of holiday pay) shall apply to the July 5, 2024 holiday; and eligible APSS employees will receive pay for the July 5, 2024 holiday in accordance with those provisions. (Art. 10 §§ (1) – (5)).

6. This MOU shall not alter or amend the Parties' contract in any way except as specified herein.

7. This MOU shall not be precedent-setting.

  
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Grand Rapids Community College

4/13/2024  
Date

  
\_\_\_\_\_  
Alliance of Professional Support Staff

06/13/24  
Date