

**Grand Rapids Community College  
2024-25 Strategic Planning/Budget Development Calendar**

November 20, 2023	BOT reviews and adopts 2023-24 November Budget Update
December 1, 2023	2022-23 midyear budget requests DUE to EBCO's.
Feb BOT mtg, 2024	BOT reviews and adopts 2023-24 mid-year budget.
March 1, 2024	2024-25 Departmental Plans, Budget Requests and Space Requests due to immediate supervisors.
March 15, 2024	Annual IT Project Requests due via on-line submission
March 15, 2024	2024-25 Departmental Plans, Budget Requests and Space Requests, based on immediate supervisor review (if required), due to EBCO's.
Mar BOT mtg, 2024	Tuition recommendation taken to BOT.
March 31, 2024	EBCO approved Department Plans due to IRP. Prioritized Budget and Space Requests approved in PS.
April 30, 2024	Cabinet/Financial Services review and finalize preliminary 2024-25 budget document prior to first BOT work session.
1 <sup>st</sup> Mon in May, 2024	BOT Budget Work Session
Jun BOT mtg, 2024	BOT adopts final budget. 2024-25 budget document made available campus-wide and posted on the college website