

GRAND RAPIDS COMMUNITY COLLEGE

AGENDA OF BOARD OF TRUSTEES



**MONDAY, JUNE 10, 2024
4:15 PM
BOARD CHAMBERS
143 BOSTWICK NE
GRAND RAPIDS, MI**

GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



Brandy Lovelady Mitchell, Ed.D.
Chairperson
2026



Kathleen Bruinsma, J.D.
Vice Chairperson
2028



Sheryl Siegel, B.A.
Treasurer
2024



Daniel Williams, Ed.D.
Secretary
2026



Kenyatta Brame, J.D.
Trustee
2028



David J. Koetje, M.A.
Trustee
2024



Salvador Lopez, M.S.
Trustee
2028



Charles W. Lepper, Ph.D.
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

161299 02/24

**GRAND RAPIDS COMMUNITY COLLEGE
REGULAR BOARD OF TRUSTEES MEETING
MONDAY, JUNE 10 2024**

ORDER OF BUSINESS

- I. Call to Order**
 - a. Call to Order
 - b. Introduction of Guests
 - i. Board of Trustees
 - ii. President
- II. Board Business**
 - a. Review of Agenda and approval of additions, deletions, or re-arrangements.
 - b. Open Comments (Limited specifically to comments related to board agenda items.)
 - c. Special Order of Business (New Business)
 - i. Certification of Appointment 2024-25 MCCA Board of Directors & 2024-25 Meeting Schedule
 - d. Consent Items (*These items will be adopted as a group without specific discussion. Recommended that the following items be approved as presented.*)
 - i. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - a. Minutes from May 20th regular meeting and June 5th work session
 - b. Grants GRCC received May 7th – June 3rd 2024
 - e. Action Items
 - i. Purchases Over \$100,000
 - ii. Police Contract
 - iii. CEBA Contract
 - iv. Meet & Confer Compensation 2024-25
 - v. Exempt Contracts 2024-25
 - vi. President's Evaluation & 2024-25 Contract
- III. Reports**
 - a. President's Report
 - i. Monitoring Reports
 - ii. Institutional Reports
 - iii. Finance Update
 - b. Student Government Association Report (quarterly)
 - c. Faculty Association Report
 - d. Foundation Report (quarterly)
 - e. Board Chair Report
- IV. Community Connections**
 - a. Communications to the Board
- V. Open Comment** (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)
- VI. Final Board Comments**
- VII. Adjournment**

Next Meeting of the Board:

- Thursday, August 8, 2024 Retreat
- Monday, August 19, 2024 Regular Board Meeting

CALL TO ORDER

- A. Call to Order
- B. Introduction of Guests

BOARD BUSINESS

- A. Review of Agenda and approval of additions, deletions, or re-arrangements
- B. Open Comments (*Limited specifically to comments related to board agenda items.*)
- C. Special Order of Business
 - a. Certification of Appointment 2024-25 MCCA Board of Directors & 2024-25 Meeting Schedule
- D. Consent Items
 - Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
 - a. Minutes from May 20th regular meeting and June 5th work session
 - b. No grants received from May 7th – June 3rd 2024
- E. Action Items
 - a. Purchases Over \$100,000
 - b. Police Contract
 - c. CEBA Contract
 - d. Meet & Confer Compensation 2024-25
 - e. Exempt Contracts 2024-25
 - f. President Evaluation & 2024-25 Contract

PERSONNEL REPORT
(Includes in-process transactions through 5-1-24)

WELCOME TO GRCC

New Hires:

Brooke Morenz
Language and Thought, Assistant Professor
Effective date: August 19, 2024

Geoff Peck
English, Assistant Professor
Effective date: August 19, 2024

Molly Brown
Language and Thought, Assistant Professor
Effective date: August 19, 2024

Andrew Caldwell
Visual Arts, Assistant Professor
Effective date: August 19, 2024

Benjamin Mielenz
Language and Thought, Assistant Professor
Effective date: August 19, 2024

Alicia Sanchez-Harmon
Early Childhood Learning Laboratory, Early
Childhood Learning Laboratory Instructor
Effective date: June 24, 2024

Sarah Gonzales
Conference Services, Coordinator for Special
Events and Facility Operations
Effective date: June 17, 2024

Nygil Likely
People, Culture & Equity, Vice President for
People, Culture & Equity
Effective date: June 10, 2024

Justin Newlin
Human Resources, Human Resources
Generalist
Effective date: June 10, 2024

Austin VanRyn
Human Resources, Benefits & Human
Resources Specialist
Effective date: June 10, 2024

Mel Witte
Early Childhood Learning Lab, Assistant to
Preschool Instructor
Effective date: May 20, 2023

Macayla Geerling
GRCC Police, Police Officer
Effective date: May 13, 2024

Joy Gallup
Training Solutions, Job Developer
Effective date: May 13, 2024

**CONGRATULATIONS ON YOUR NEW
POSITION**

Transfers:

Justin Colwell
Transfer to: Academic Support & Tutoring
Services, Tutorial Coordinator
Transfer from: Music, Adjunct
Effective date: August 19, 2024

Derek Bolen
Transfer to: Language and Thought, Assistant
Professor
Transfer from: Social Science, Adjunct
Effective date: August 19, 2024

Lynn Prince
Transfer to: English, Assistant Professor
Transfer from: English, Adjunct
Effective date: August 19, 2024

Hector Marin - Moreno
Transfer to: Customer Support, Computer
Technician Level 1
Transfer from: Customer Support, Support
Tech Level 1
Effective date: June 3, 2024

Cassandra Tackett
Transfer to: Academic Advising & Transfer
Center, Assistant Professor
Transfer from: Academic Advising & Transfer
Center, Adjunct Faculty & Part Time Advisor
Effective date: June 3, 2024

Arianna Schmid
Transfer to: Academic Advising & Transfer
Center, Assistant Professor
Transfer from: College Success Center, Student
Success Coach
Effective date: May 20, 2024

Susana Chavez
Transfer to: Woodruff Center of Inclusion and
Multicultural Affairs, Support Professional
Transfer from: Learning Resource Center,
Student Employee
Effective date: May 13, 2024

John Doneth
Transfer to: Manufacturing, Department Head
& Professor
Transfer from: Manufacturing, Professor
Effective date: April 30, 2024

Nathan Spahn
Transfer to: Manufacturing, Associate
Professor
Transfer from: Manufacturing, Department
Head & Associate Professor
Effective date: April 30, 2024

Julia Carey
Transfer to: Psychology, Department Head &
Assistant Professor

**THANK YOU FOR YOUR SERVICE
Separation**

Beth Martinez
Nursing, Support Professional
Effective date: June 15, 2024

Mackenzie Houlehen
GR Promise Zone, Promise Zone Success
Coordinator
Effective date: May 25, 2024

Laura Smoes

Transfer from: Psychology, Assistant Professor
Effective date: April 30, 2024

Christopher Schell
Transfer to: Applied Technology, Department
Head & Assistant Professor
Transfer from: Applied Technology, Assistant
Professor
Effective date: April 30, 2024

Katelyn Vandyke
Transfer to: Early Childhood Learning Lab,
Assistant to Preschool Instructor
Transfer from: Early Childhood Learning Lab,
Temporary Preschool Instructor
Effective date: April 29, 2024

Human Resources, Associate Director
Effective date: May 25, 2024

Retirements:

Debra Stout
Workforce Training, Support Professional
Effective date: August 3, 2024

Eve Sidney
Dental Auxiliary, Professor
Effective date: June 25, 2024

Financial Transactions
(May 1-31, 2024)

1. Purchases \$25,000-\$100,000
a. General Fund

- 1) Purchase order issued to provide payment for a Human Physiology Teaching Kit HK-TR.

Requestor: Phoenix Swope – Technical Operations
Expenditure: \$33,824.00 (2823-11)
\$33,801.00(2359-51-PROG24)
Disposition: Replacement Purchase
Supplier: iWorx Systems
Dover, NH
Source of Funds: General Fund
Bid: No, Sole Source

b. Other Special Funds

- 1) Purchase order issued to provide payment for a Dental X-Ray phantom.

Requestor: Phoenix Swope – Technical Operations
Expenditure: \$36,630.30 (2821-42-GENATC)
Disposition: New Purchase
Supplier: Dentsply North America
York, PA
Source of Funds: Plant Fund
Bid: No, Sole Source

- 2) Purchase order issued to provide payment for course materials for MI new jobs training for Padnos.

Requestor: Julie Parks - MTEC
Expenditure: \$28,400.00 (2271-15)
Disposition: New Purchase
Supplier: MindSpring
Ada, MI
Source of Funds: Designated Fund
Bid: No, chosen by Padnos

- 3) Purchase order issued to provide payment for Facilities condition assessment update.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$85,900.00 (2330-42-GENERAL)
Disposition: Blanket Purchase
Supplier: TowerPinkster
Grand Rapids, MI
Source of Funds: Plant Fund
Bid: Yes, RFP #1920-4259

- 4) Purchase order issued to provide payment for a Zeus Plus Diagnostic System.
- Requestor:** Phoenix Swope – Technical Operations
Expenditure: \$29,500.00 (2821-51-PROG24)
Disposition: New Purchase
Supplier: Snap-on Industrial
Crystal Lake, IL
- Source of Funds: Grants
Bid: No, Soul Source
- 5) Purchase order issued to provide payment to install compressed air piping for new Automation lab at MTEC.
- Requestor:** Jim VanDokkumburg – Facilities
Expenditure: \$45,660.00 (2821-51-1WORK)
Disposition: New Purchase
Supplier: Mall City Mechanical
Kalamazoo, MI
- Source of Funds: Grants
Bid: Yes, RFP #1819-8137F
- 6) Purchase order issued to provide payment for High-Speed Machining Software for Haas CNC machines
- Requestor:** Phoenix Swope – Technical Operations
Expenditure: \$55,920.00 (2821-51-PROG24)
Disposition: New Purchase
Supplier: Gerotech Inc
Flat Rock, MI
- Source of Funds: Grants
Bid: No, sole source
- 7) Purchase order issued to provide payment for 24 Apple iPad Pro 13”.
- Requestor:** Jeff VanderVeen – Information Technology
Expenditure: \$31,632.00 (2821-51-PROG24)
Disposition: New Purchase
Supplier: Apple Inc
Austin, TX
- Source of Funds: Grants
Bid: No, Single Source (Educational pricing)

2024-2025 BLANKET PURCHASE ORDERS

July 1, 2024 through June 30, 2025

Consent Agenda

Requisitioner	Department	Acct Number	Vendor	Description	24/25	23/24
Absenger, Werner	Secchia Institute	2311-11-0056-126-00	Valley City Linen	Issued for Secchia Institute student kitchen, dining room, brewery & foodology uniforms (2223-6172)	\$66,405.00	\$66,405.00
Beecher, Brian	Library & Learning Commons	2322-11-0071-410-00 (\$48,000) 2325--11-0071-410-00 (\$39,000)	EBSCO Publishing	Issued to provide funds for the Ebsco annual renewal	\$87,000.00	\$69,000.00
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	OCLC, Inc	Issued for Copyright and Cataloging	\$26,000.00	\$25,000.00
Beecher, Brian	Library	\$6,000 - 2271-11-0071-410-00 \$28,000- 2321-11-0071-410-00 \$65,000 - 2325-11-0071-410-00	Midwest Collaborative	Issued for Library Subscriptions	\$99,000.00	\$135,100.00
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	Ex Libris	Issued for Library Catalog and discovery layer	\$95,000.00	\$90,000.00
Butterfield, Valerie	Student Life	2359-11-0152-000-00	Interurban Transit Partnership	Issued to provide Wavcard/Bus Passes	\$40,000.00	\$50,000.00
Coon, Christine	Human Resources	2271-11-0000-000-00	Flex Administrators	Issued to provide funds for employee reimbursement checks for dental and vision	\$50,500.00	\$50,500.00
Ferullo, Lauren	Athletics	2192-11-0001-560-00	Arthur J Gallagher, First Agency	Issued for Athletic Secondary & Catastrophic Insurance Policy	\$29,137.00	\$29,137.00

Ferullo, Lauren	Athletics	2272-11-0001-560-00	Arbiterpay Trust Account	Issued for officials payment website	\$30,000.00	\$35,000.00
Freiburger, Lisa	Financial Services	2271-11-0077-620-00	McAlvey, Merchant & Assocaites	Issued for Lobbying Services	\$43,050.00	\$41,000.00
Freiburger, Lisa	Financial Services	2271-14-0022-550-00	Creative Dining Services	Issued for monthly Administration Fee	\$78,750.00	\$75,000.00
Gleason-Zeeff, Paula	Purchasing	2411-11-0043-620-00	Crystal Clean Automotive Services	Issued for warehouse space at 1120 36th Street SE Ste590K	\$48,000.00	\$36,266.00
Gleason-Zeeff, Paula	Purchasing	2376-11-9000-720-00	Wex Bank	Issued for fuel for campus vehicles (NJPA Consortium)	\$29,500.00	\$29,500.00
Hess, Jenna	DSS	2271-11-0477-530-00	Deaf & Hard of Hearing Services	Issued for Interrupting Services	\$40,000.00	\$40,000.00
Janowiak, Vicki	Operational Planning	2271-14-0081-550-00	Interurban Transit Partnership	Issued for College connector route between Main Bldg and DeVos Campus for student transportation - 2 shuttle lines	\$98,000.00	\$95,657.67
Mattson, Scott	Job Training	2311-11-0801-133-00	Napa Auto Parts	Issued for Job Training Automotive parts (sourcwell consortium)	\$25,000.00	\$25,000.00
Mullen, Eric	Student Success & Retention	2271-11-0303-510-00	State of Michigan	Issued for MDHHS Fis Partnership (Year 3)	\$80,000.00	\$78,600.00
Parks, Julie	Workforce Development	2271-51-0000-324-FED-1WORK	Grand Rapids Urban League	Issued for payment to GRUrban League per agreement for 1Workforce grant	\$72,352.00	\$137,813.00
Parks, Julie	Workforce Development	2271-51-0000-325-FED-1WORK	Hispanic Center of West Michigan	Issued for payment to Hispanic Center of WMI per agreement for 1Workforce grant	\$55,329.00	\$105,388.00

Parks, Julie	Workforce Development	2271-51-0000-324-FED-SCC	Oakland Community College	Issued for payment to Oakland CC for SCC grant.	\$83,985.00	\$206,014.00
Parks, Julie	Workforce Development	2271-51-0000-326-FED-SCC	Michigan Workforce Training & Education	Issued for payment to MWTEC for consortium agreement for new program delivery for SCC grant	\$36,612.00	\$69,000.00
Parks, Julie	Workforce Development	2271-51-0000-323-FED SCC	Muskegon Community College	Issued for payment for MCC per agreement for SCC grant.	\$84,810.00	\$167,817.00
Parks, Julie	Workforce Development	2271-51-0000-320-FED-SCC	Pacific Research and Evaluation LLC	Issued for program evaluations for SCC grant (2122-9113)	\$27,139.00	\$54,278.00
Parks, Julie	Workforce Development	2271-51-0000-321-00-EPA	City of Grand Rapids Treasurer	Issued for EPA grant funded activity coordinated with the City of Grand Rapids	\$56,162.00	\$54,791.00
Scott,Jennifer	Cashiers	2210-11-0027-620-00	Bank Mobile	Issued to provide refund management	\$27,816.00	\$31,994.79
Scott,Jennifer	Cashiers	2210-11-0027-620-00	Nelnet	Issued for online student tuition payments (2324-1023)	\$60,000.00	\$60,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0602-550-00	Konica Minolta Business Solutions	Issued for copier/printer service and support	\$30,000.00	\$30,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Applied Innovation	Issued for service and supplies for the Ricoh production digital printers	\$45,000.00	\$55,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	US Postal Service	Issued for US Postage Permit 415	\$35,000.00	\$30,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	Reserve Account	Issued for Reserve Postage Account	\$90,000.00	\$90,000.00
VandereVeen, Jeff	Information Technology	2271-11-0603-200-00	CollegeNet	Issued to provide 25Live, Schedule 25 and associated services	\$36,652.00	\$35,446.80

VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Contract Direct	Issued for Fall & Spring Window Cleaning (223-6152)	\$43,800.00	\$43,800.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Arrowwaste	Issued for waste management of landfill (trash), recyclables and compost (2223-5144)	\$76,500.00	\$74,652.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Summit Landscape	Issued for snowplowing services for Main campus, DeVos campus, MTEC, Bostwick and Lyon ramps (Ramps A,B and C) plus shoveling of the MTEC sidewalks - 2223-5124	\$47,125.00	\$69,625.00
Wallace, Donovan	Information Technology	2453-11-0123-200-00	123 Net Inc	Issued for 123.net services	\$35,000.00	\$35,000.00
Whitman, Rebecca	Campus Police	2559-15-0042-750-00	State of Michigan - Finger Printing	Issued to provide finger printing services	\$40,000.00	\$40,000.00
Whitman, Rebecca	Campus Police	2271-14-0081-550-00	Traffic & Safety	Issued to provide parking ramp maintenance services	\$62,000.00	\$62,000.00

ACCOUNTS:

KEY:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

* MBE
** WBE
*** M/WBE
**** MLBE
*****VET
- Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

GRAND RAPIDS COMMUNITY COLLEGE
 2023-2024 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2024

GENERAL OPERATING	ADOPTED BUDGET	2023/2024 ACTUAL 5/31/2024	PERCENTAGE
REVENUE:			
TUITION	42,126,000	42,572,387	101.06%
FEES	7,325,000	7,183,733	98.07%
PROPERTY TAX	40,919,000	41,127,764	100.51%
STATE AID	34,500,000	26,664,735	77.29%
INTEREST	1,000,000	1,066,342	106.63%
MISCELLANEOUS	1,650,000	1,078,469	65.36%
TOTAL REVENUE	127,520,000	119,693,429	93.86%
EXPENSE:			
SALARIES:			
INSTRUCTION	32,685,000	26,301,575	80.47%
COUNSELING	2,070,000	1,609,604	77.76%
LIBRARIAN	620,000	471,070	75.98%
ADMINISTRATION	5,920,000	4,668,221	78.86%
ADMINISTRATIVE SUPPORT	1,310,000	1,090,643	83.26%
TECHNICAL SUPPORT	9,850,000	8,015,452	81.38%
SECRETARIAL	5,210,000	4,171,143	80.06%
BLDG OPERATIONS	4,940,000	3,952,012	80.00%
STUDENT ASSISTANT	1,350,000	1,091,352	80.84%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	63,455,000	51,371,072	80.96%
NON-SALARY:			
FRINGE BENEFITS	39,749,000	30,462,271	76.64%
CONTRACTED SERVICE	5,078,930	4,086,573	80.46%
SUPPLIES & REPAIRS	5,304,363	4,375,998	82.50%
UTILITIES & RENT	4,658,000	3,555,909	76.34%
TRANSFERS	5,494,875	200,746	3.65%
OTHER COSTS	3,121,579	1,738,828	55.70%
EQUIPMENT	327,863	253,214	77.23%
CONTINGENCY	300,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	63,534,610	44,673,539	70.31%
TOTAL EXPENSE	126,989,610	96,044,611	75.63%
NET REVENUE (EXPENSE)	530,390	23,648,818	

GRAND RAPIDS COMMUNITY COLLEGE
2023-2024 GENERAL OPERATING FUND BUDGET REPORT
FOR THE PERIOD ENDED MAY 31, 2024

	MONTHLY ACTIVITY 5/31/24	MONTHLY ACTIVITY 5/31/23	YEAR-TO- DATE 5/31/24	YEAR-TO- DATE 5/31/23
REVENUE:				
TUITION	172,936	141,559	42,572,387	40,119,788
FEES	(318,065)	53,251	7,183,733	7,125,066
PROPERTY TAX	20,244	34,762	41,127,764	38,137,876
STATE AID	4,979,708	2,852,075	26,664,735	27,047,642
INTEREST	173,813	260,404	1,066,342	1,450,621
MISCELLANEOUS	53,256	46,804	1,078,469	742,922
TOTAL REVENUE	5,081,892	3,388,854	119,693,429	114,623,916
EXPENSE:				
SALARIES:				
INSTRUCTION	2,582,096	2,374,813	26,301,575	25,996,113
COUNSELING	154,551	147,506	1,609,604	1,589,944
LIBRARIAN	42,336	43,177	471,070	447,905
ADMINISTRATION	423,063	387,122	4,668,221	4,630,583
ADMINISTRATIVE SUPPORT	93,189	95,976	1,090,643	1,112,137
TECHNICAL SUPPORT	742,876	644,597	8,015,452	7,469,987
SECRETARIAL	362,916	373,430	4,171,143	3,842,890
BLDG OPERATIONS	344,944	351,118	3,952,012	3,902,420
STUDENT ASSISTANT	93,578	108,161	1,091,352	921,456
TOTAL SALARIES	4,839,549	4,525,900	51,371,072	49,913,436
NON-SALARY:				
FRINGE BENEFITS	3,152,059	2,843,384	30,462,271	34,289,508
CONTRACTED SERVICES	140,428	207,550	4,086,573	4,228,629
SUPPLIES & REPAIRS	271,244	414,886	4,375,998	4,208,055
UTILITIES & RENT	646,817	316,831	3,555,909	3,397,048
TRANSFERS	17,073	32,054	200,746	1,370,284
OTHER COSTS	187,637	248,648	1,738,828	1,731,667
EQUIPMENT	32,458	13,288	253,214	249,027
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,447,716	4,076,642	44,673,539	49,474,218
TOTAL EXPENSE	9,287,265	8,602,542	96,044,611	99,387,654
NET REVENUE (EXPENSE)	(4,205,373)	(5,213,688)	23,648,818	15,236,261

GRAND RAPIDS COMMUNITY COLLEGE
 2023 - 2024 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING MAY 31, 2024

DESIGNATED	2023 - 2024		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 5/31/24	
REVENUE:			
CONTRACTED TRAINING	2,245,757	2,264,107	100.82%
OTHER MISCELLANEOUS LOCAL	1,320,936	338,717	25.64%
TOTAL REVENUE	3,566,693	2,602,824	72.98%
EXPENSES:			
SALARIES			
INSTRUCTION	544,800	524,204	96.22%
ADMINISTRATION	849,139	584,248	68.80%
CUSTODIANS & SECURITY	55,500	20,864	37.59%
SECRETARIAL	13,795	14,143	102.53%
STUDENT ASSISTANTS	32,025	9,819	30.66%
TOTAL SALARIES	1,495,259	1,153,278	77.13%
NON-SALARY			
FRINGE BENEFITS	457,454	427,438	93.44%
CONTRACTED SERVICES	1,259,700	1,066,719	84.68%
SUPPLIES & REPAIRS	711,815	462,972	65.04%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	19,100	0	0.00%
TRANSFERS	(184,875)	(167,802)	90.77%
OTHER	62,187	66,890	107.56%
TOTAL NON-SALARY	2,327,031	1,856,217	79.77%
TOTAL EXPENSE	3,822,290	3,009,495	78.74%
NET REVENUE (EXPENSE)	(255,597)	(406,671)	

**GRAND RAPIDS COMMUNITY COLLEGE
BUILDING & SITE FUND - GENERAL
FOR PERIOD ENDED May 31, 2024**

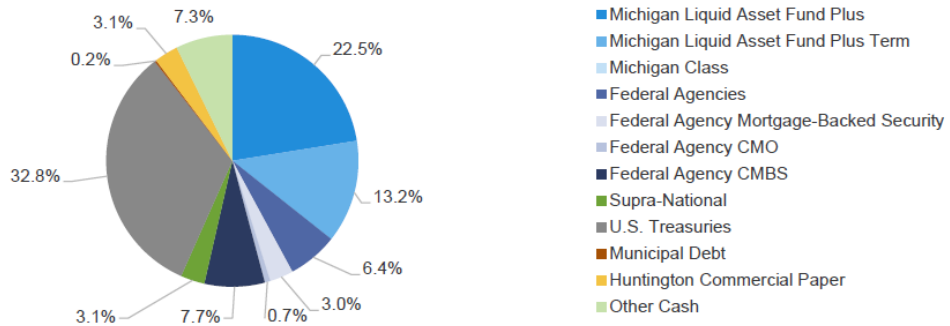
	ADOPTED BUDGET	ACTUAL 5/31/24	PERCENTAGE
REVENUE:			
PROPERTY TAXES	10,900,000	10,944,884	100.41%
INVESTMENT INTEREST	1,300,000	(1,863,510)	-143.35%
TRANSFER FROM GENERAL FUND	1,500,000	0	0.00%
DONATIONS	1,900,000	1,720,491	90.55%
FACILITIES FEE	1,900,000	1,874,340	98.65%
TOTAL REVENUE	17,500,000	12,676,204	72.44%
EXPENSES:			
MAINTENANCE & OTHER	7,575,000	4,867,525	64.26%
LRC RENOVATION	100,000	107,166	107.17%
FORD REC CENTER	12,500,000	234,868	1.88%
ELEVATORS	1,000,000	0	0.00%
OTHER PROJECTS	127,000	127,629	100.50%
TRANSFERS TO DEBT FUND	2,915,000	0	0.00%
TOTAL EXPENSES	24,217,000	5,337,187	22.04%
NET REVENUE (EXPENSE)	(6,717,000)	7,339,017	

Aggregate Cash and Investments

Period Ended

May 31, 2024

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$30,609,032	22.5%
Michigan Liquid Asset Fund Plus Term	\$18,000,000	13.2%
Federal Agencies	\$8,787,754	6.4%
Federal Agency Mortgage-Backed Security	\$4,131,424	3.0%
Federal Agency CMO	\$954,785	0.7%
Federal Agency CMBS	\$10,533,744	7.7%
Supra-National	\$4,192,223	3.1%
U.S. Treasuries	\$44,702,218	32.8%
Municipal Debt	\$307,347	0.2%
Huntington Commercial Paper	\$4,156,532	3.1%
Other Cash	\$9,900,699	7.3%
Total	\$136,275,757	100.0%



The above information includes all the College's cash and investments.

ACTION ITEMS

Purchases over \$100,000

General Fund

- 1) Request permission to issue purchase order to payment to The Rapid for bus services for students, faculty, and staff.

Requestor: Lisa Freiburger – Finance and Administration
Expenditure: \$170,000.00 (2271-11)
Disposition: New Purchase
Supplier: The Rapid
Grand Rapids, MI
Source of Funds: General Fund
Bid: No, Sole Source

a. Other Special Funds

- 1) Request permission to issue purchase order to provide replacement (6) basketball hoops and bracing.

Requestor: Jim VanDokkumburg - Facilities
Expenditure: \$123,860.00 (2330-42-GENERAL)
Disposition: New Purchase
Supplier: Partition Systems Inc
Cedar Springs, MI
Source of Funds: Plant Fund
Bid: Yes, #071819-PTA

2024-2025 BLANKET PURCHASE ORDERS

July 1, 2024 through June 30, 2025

Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	24/25	23/24
Beecher, Brian	Library & Learning Commons	\$42,000 - 2325-11-0071-410-00 \$15,000- 2323-11-0071-410-00 \$60,000 - 2321-11-0071-410-00	Proquest	Issued to provide databases, books and media	\$117,000.00	\$50,118.12
Chisholm, Mary Jo	Information Technology	2271-11-0603-200-00	Oracle	Issued to provide support services	\$956,223.26	\$885,392.05
Coon, Christine	Human Resources	2186-11-0000-000-00	FCCI Insurance	Issued for Administration Fee for workers compensation claims	\$121,237.00	\$121,237.00
Ferullo, Lauren	Athletics	2821-11-0001-560-00	Game One	Issued to provide Athletic Team uniforms (2223-3099)	\$100,000.00	\$100,000.00
Ferullo, Lauren	Athletics	2512-11-0001-560-00	Compass Coach	Issued to provide charter bus transportation for student athletes (2223-7165)	\$150,000.00	\$175,000.00
Freiburger, Lisa	Financial Services	2411-11-0460-440-00	The Shops at Westshore Condominium Association	Issued for Lakeshore Rental Fees	\$115,500.00	\$110,000.00
Freiburger, Lisa	Financial Services	3823-11-0000-000-00	Middle Cities Management Trust	Issued for Insurance Protection for Risk Management	\$360,000.00	\$328,000.00

Freiburger, Lisa	Financial Services	2271-14-0081-550-00	Ellis Parking	Issued for Parking Ramp Management	\$288,750.00	\$275,000.00
Lovell, David	Student Success and Retention	2821-51-0000-530-FED-SIP24	EAB Global	Issued for Student Success Management services (1920-3295)	\$181,982.00	\$214,870.00
Parks, Julie	Workforce Development	2271-51-0000-322-FED-SCC	Lansing Community College	Issued for grant funded activity per sub recipient agreement	\$120,800.00	\$276,200.00
Parks, Julie	Workforce Development	2271-51-0000-321-FED-1WORK	West Michigan Works	Issued for grant funded activity per sub recipient agreement	\$350,840.00	\$745,234.00
Post, Lyndsie	Communications	2530-11-0247-630-00	Interact Communications	Issued for Digital Advertising: display, SEM, paid social ads, etc. (2324-11320)	\$105,000.00	New
VanDokkumburg, Jim	Facilities	2271-11.0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	\$100,000.00	\$100,000.00
VanDokkumburg, Jim	Facilities	2371-11-0078-730-00	Imperial Dade	Issued for all custodial supplies for the entire campus (2223-5146)	\$145,000.00	\$182,015.73
VanderVeen, Jeff	Information Technology	2822-42-0000-000-00-GENPC	Dell Marketing LP *CDW-G	Issued for Dell computers and accessories (MHEC-04152022)	\$400,000.00	\$400,000.00

ACCOUNTS:

11 – General Fund
14 – Auxiliary Fund
15 – Designated Fund
42 – Bonds, Plant Fund
51 – Grants
91 – Agency Funds

KEY:

* MBE
** WBE
*** M/WBE
****MLBE
Non Responsive Bid
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

REPORTS

- A. President's Report – Dr. Lepper
 - i. Monitoring Reports
 - ii. Institutional Reports
 - a. Service Learning Study Away Experience – Spain Trip – Mike Schavey, Director of Experiential Learning, Faculty Members, Megan Coakley and Sean Mackey
 - iii. Finance Update – Vice President of Finance and Administration, Lisa Frieburger
- B. Student Government Association Report (quarterly) – None at this time.
- C. Faculty Association Report - None at this time.
- D. Foundation Report (quarterly) – None at this time.
- E. Board Chair Report

COMMUNITY CONNECTIONS

A. Communications to the Board - None at this time.

GRCC EVENTS

Event: GRCC Sheriff's Corrections Academy Graduation

Date: Thursday, June 13

Time: 6 -7 p.m.

Location: 168 ATC

Hosted by: Criminal Justice Department

Open to the public: Yes – contact Rachel Crapo at (616) 234-4280

Admission: Free

Vision: GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

Mission: GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

Values:

Excellence – We commit to the highest standards in our learning and working environment.

Diversity – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

Responsiveness – We anticipate and address the needs of students, colleagues, and community.

Innovation – We seek creative solutions through collaboration, experimentation, and adaptation.

Accountability – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

Sustainability – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

Respect – We treat others with courtesy, consideration, and civility.

Integrity – We commit to GRCC values and take personal responsibility for our words and actions.

Strategic Goals:

Strategic Goal #1: Teaching and Learning– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning..

Strategic Goal #2: Completion and Transfer – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

Strategic Goal #3: The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

Strategic Goal #4: The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

Strategic Goal #5: The College effectively plans for and uses our resources to preserve and enhance the institution.

Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue NE, Grand Rapids, MI 49503-3295.

This publication is printed on 10% post-consumer recycled paper.