

**PROCEEDINGS
OF
GRAND RAPIDS COMMUNITY COLLEGE
BOARD OF TRUSTEES
OFFICIAL
REGULAR MEETING
MONDAY, JUNE 10th, 2024**

I. CALL TO ORDER

Meeting called to order at 4:20 p.m., Brandy Lovelady Mitchell in the chair.

A. Present: Brame, Bruinsma, Koetje, Lopez, Siegel, Williams, & Lovelady Mitchell
– 7

Absent: n/a

B. Introduction of Guests

- Dr. Lepper asked Provost Sheila Jones to introduced GRCC student Tara Huskey 2024 recipient of the Jack Kent Cooke Scholarship.
- Dr. Lepper asked Brett Meyer, General Counsel to introduce Michele Hamilton, Director of Equal Opportunity Compliance
- Dr. Lepper introduced Nygil Likely, Vice President for People, Culture, and Equity

II. BOARD BUSINESS

A. Review and Approval of Agenda to include additions, deletions, or corrections.

- Motion made by Trustee Koetje, seconded by Trustee Bruinsma to approve as presented. Motion carries 7-0.

B. Open Comments - None

C. Special Order of Business (New Business)

- Certification of Appointment 2024-2025 MCCA Board of Directors & 2024-2025 Meeting Schedule – Chairperson Lovelady Mitchell presented. Trustee Bruinsma will continue to be the MCCA representative and Trustee Lopez will be the alternate.
 - Motion made by Trustee Brame to approve MCCA appointments, seconded by Trustee Koetje. Motion carries 7-0.

D. Consent Items (Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions)

- Minutes from May 20, 2024 Board Meeting and June 5th Work Session
- No Grants GRCC received from May 7 thru June 3, 2024

Financial Transactions
(May 1-31, 2024)

1. Purchases \$25,000-\$100,000

a. General Fund

- 1) Purchase order issued to provide payment for a Human Physiology Teaching Kit HK-TR.

Requestor: Phoenix Swope – Technical Operations

Expenditure: \$33,824.00 (2823-11)

\$33,801.00(2359-51-PROG24)

Disposition: Replacement Purchase

Supplier: iWorx Systems

Dover, NH

Source of Funds: General Fund

Bid: No, Sole Source

b. Other Special Funds

- 1) Purchase order issued to provide payment for a Dental X-Ray phantom.

Requestor: Phoenix Swope – Technical Operations

Expenditure: \$36,630.30 (2821-42-GENATC)

Disposition: New Purchase

Supplier: Dentsply North America

York, PA

Source of Funds: Plant Fund

Bid: No, Sole Source

- 2) Purchase order issued to provide payment for course materials for MI new jobs training for Padnos.

Requestor: Julie Parks - MTEC

Expenditure: \$28,400.00 (2271-15)

Disposition: New Purchase

Supplier: MindSpring

Ada, MI

Source of Funds: Designated Fund

Bid: No, chosen by Padnos

- 3) Purchase order issued to provide payment for Facilities condition assessment update.

Requestor: Jim VanDokkumburg - Facilities

Expenditure: \$85,900.00 (2330-42-GENERAL)

Disposition: Blanket Purchase

Supplier: TowerPinkster

Grand Rapids, MI

Source of Funds: Plant Fund

Bid: Yes, RFP #1920-4259

- 4) Purchase order issued to provide payment for a Zeus Plus Diagnostic System.
- Requestor:** Phoenix Swope – Technical Operations
Expenditure: \$29,500.00 (2821-51-PROG24)
Disposition: New Purchase
Supplier: Snap-on Industrial
Crystal Lake, IL
- Source of Funds: Grants
Bid: No, Soul Source
- 5) Purchase order issued to provide payment to install compressed air piping for new Automation lab at MTEC.
- Requestor:** Jim VanDokkumburg – Facilities
Expenditure: \$45,660.00 (2821-51-1WORK)
Disposition: New Purchase
Supplier: Mall City Mechanical
Kalamazoo, MI
- Source of Funds: Grants
Bid: Yes, RFP #1819-8137F
- 6) Purchase order issued to provide payment for High-Speed Machining Software for Haas CNC machines
- Requestor:** Phoenix Swope – Technical Operations
Expenditure: \$55,920.00 (2821-51-PROG24)
Disposition: New Purchase
Supplier: Gerotech Inc
Flat Rock, MI
- Source of Funds: Grants
Bid: No, sole source
- 7) Purchase order issued to provide payment for 24 Apple iPad Pro 13”.
- Requestor:** Jeff VanderVeen – Information Technology
Expenditure: \$31,632.00 (2821-51-PROG24)
Disposition: New Purchase
Supplier: Apple Inc
Austin, TX
- Source of Funds: Grants
Bid: No, Single Source (Educational pricing)

2024-2025 BLANKET PURCHASE ORDERS

July 1, 2024 through June 30, 2025

Consent Agenda

Requisitioner	Department	Acct Number	Vendor	Description	24/25	23/24
Absenger, Werner	Secchia Institute	2311-11-0056-126-00	Valley City Linen	Issued for Secchia Institute student kitchen, dining room, brewery & foodology uniforms (2223-6172)	\$66,405.00	\$66,405.00
Beecher, Brian	Library & Learning Commons	2322-11-0071-410-00 (\$48,000) 2325--11-0071-410-00 (\$39,000)	EBSCO Publishing	Issued to provide funds for the Ebsco annual renewal	\$87,000.00	\$69,000.00
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	OCLC, Inc	Issued for Copyright and Cataloging	\$26,000.00	\$25,000.00
Beecher, Brian	Library	\$6,000 - 2271-11-0071-410-00 \$28,000- 2321-11-0071-410-00 \$65,000 - 2325-11-0071-410-00	Midwest Collaborative	Issued for Library Subscriptions	\$99,000.00	\$135,100.00
Beecher, Brian	Library & Learning Commons	2271-11-0071-410-00	Ex Libris	Issued for Library Catalog and discovery layer	\$95,000.00	\$90,000.00
Butterfield, Valerie	Student Life	2359-11-0152-000-00	Interurban Transit Partnership	Issued to provide Wavcard/Bus Passes	\$40,000.00	\$50,000.00
Coon, Christine	Human Resources	2271-11-0000-000-00	Flex Administrators	Issued to provide funds for employee reimbursement checks for dental and vision	\$50,500.00	\$50,500.00
Ferullo, Lauren	Athletics	2192-11-0001-560-00	Arthur J Gallagher, First Agency	Issued for Athletic Secondary & Catastrophic Insurance Policy	\$29,137.00	\$29,137.00

Ferullo, Lauren	Athletics	2272-11-0001-560-00	Arbiterpay Trust Account	Issued for officials payment website	\$30,000.00	\$35,000.00
Freiburger, Lisa	Financial Services	2271-11-0077-620-00	McAlvey, Merchant & Assocaites	Issued for Lobbying Services	\$43,050.00	\$41,000.00
Freiburger, Lisa	Financial Services	2271-14-0022-550-00	Creative Dining Services	Issued for monthly Administration Fee	\$78,750.00	\$75,000.00
Gleason-Zeeff, Paula	Purchasing	2411-11-0043-620-00	Crystal Clean Automotive Services	Issued for warehouse space at 1120 36th Street SE Ste590K	\$48,000.00	\$36,266.00
Gleason-Zeeff, Paula	Purchasing	2376-11-9000-720-00	Wex Bank	Issued for fuel for campus vehicles (NJPA Consortium)	\$29,500.00	\$29,500.00
Hess, Jenna	DSS	2271-11-0477-530-00	Deaf & Hard of Hearing Services	Issued for Interrupting Services	\$40,000.00	\$40,000.00
Janowiak, Vicki	Operational Planning	2271-14-0081-550-00	Interurban Transit Partnership	Issued for College connector route between Main Bldg and DeVos Campus for student transportation - 2 shuttle lines	\$98,000.00	\$95,657.67
Mattson, Scott	Job Training	2311-11-0801-133-00	Napa Auto Parts	Issued for Job Training Automotive parts (sourcewell consortium)	\$25,000.00	\$25,000.00
Mullen, Eric	Student Success & Retention	2271-11-0303-510-00	State of Michigan	Issued for MDHHS Fis Partnership (Year 3)	\$80,000.00	\$78,600.00
Parks, Julie	Workforce Development	2271-51-0000-324-FED-1WORK	Grand Rapids Urban League	Issued for payment to GRUrban League per agreement for 1Workforce grant	\$72,352.00	\$137,813.00
Parks, Julie	Workforce Development	2271-51-0000-325-FED-1WORK	Hispanic Center of West Michigan	Issued for payment to Hispanic Center of WMI per agreement for 1Workforce grant	\$55,329.00	\$105,388.00

Parks, Julie	Workforce Development	2271-51-0000-324-FED-SCC	Oakland Community College	Issued for payment to Oakland CC for SCC grant.	\$83,985.00	\$206,014.00
Parks, Julie	Workforce Development	2271-51-0000-326-FED-SCC	Michigan Workforce Training & Education	Issued for payment to MWTEC for consortium agreement for new program delivery for SCC grant	\$36,612.00	\$69,000.00
Parks, Julie	Workforce Development	2271-51-0000-323-FED SCC	Muskegon Community College	Issued for payment for MCC per agreement for SCC grant.	\$84,810.00	\$167,817.00
Parks, Julie	Workforce Development	2271-51-0000-320-FED-SCC	Pacific Research and Evaluation LLC	Issued for program evaluations for SCC grant (2122-9113)	\$27,139.00	\$54,278.00
Parks, Julie	Workforce Development	2271-51-0000-321-00-EPA	City of Grand Rapids Treasurer	Issued for EPA grant funded activity coordinated with the City of Grand Rapids	\$56,162.00	\$54,791.00
Scott,Jennifer	Cashiers	2210-11-0027-620-00	Bank Mobile	Issued to provide refund management	\$27,816.00	\$31,994.79
Scott,Jennifer	Cashiers	2210-11-0027-620-00	Nelnet	Issued for online student tuition payments (2324-1023)	\$60,000.00	\$60,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0602-550-00	Konica Minolta Business Solutions	Issued for copier/printer service and support	\$30,000.00	\$30,000.00
Sedore, Danelle	GRCC ePrint	2343-14-0601-550-00	Applied Innovation	Issued for service and supplies for the Ricoh production digital printers	\$45,000.00	\$55,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	US Postal Service	Issued for US Postage Permit 415	\$35,000.00	\$30,000.00
Sedore, Danelle	GRCC ePrint	2353-11-0035-620-00	Reserve Account	Issued for Reserve Postage Account	\$90,000.00	\$90,000.00
VandereVeen, Jeff	Information Technology	2271-11-0603-200-00	CollegeNet	Issued to provide 25Live, Schedule 25 and associated services	\$36,652.00	\$35,446.80

VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Contract Direct	Issued for Fall & Spring Window Cleaning (223-6152)	\$43,800.00	\$43,800.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Arrowwaste	Issued for waste management of landfill (trash), recyclables and compost (2223-5144)	\$76,500.00	\$74,652.00
VanDokkumburg, Jim	Facilities	2271-11-0078-730-00	Summit Landscape	Issued for snowplowing services for Main campus, DeVos campus, MTEC, Bostwick and Lyon ramps (Ramps A,B and C) plus shoveling of the MTEC sidewalks - 2223-5124	\$47,125.00	\$69,625.00
Wallace, Donovan	Information Technology	2453-11-0123-200-00	123 Net Inc	Issued for 123.net services	\$35,000.00	\$35,000.00
Whitman, Rebecca	Campus Police	2559-15-0042-750-00	State of Michigan - Finger Printing	Issued to provide finger printing services	\$40,000.00	\$40,000.00
Whitman, Rebecca	Campus Police	2271-14-0081-550-00	Traffic & Safety	Issued to provide parking ramp maintenance services	\$62,000.00	\$62,000.00

GRAND RAPIDS COMMUNITY COLLEGE
 2023-2024 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2024

GENERAL OPERATING	ADOPTED BUDGET	2023/2024 ACTUAL 5/31/2024	PERCENTAGE
REVENUE:			
TUITION	42,126,000	42,572,387	101.06%
FEES	7,325,000	7,183,733	98.07%
PROPERTY TAX	40,919,000	41,127,764	100.51%
STATE AID	34,500,000	26,664,735	77.29%
INTEREST	1,000,000	1,066,342	106.63%
MISCELLANEOUS	1,650,000	1,078,469	65.36%
TOTAL REVENUE	127,520,000	119,693,429	93.86%
EXPENSE:			
SALARIES:			
INSTRUCTION	32,685,000	26,301,575	80.47%
COUNSELING	2,070,000	1,609,604	77.76%
LIBRARIAN	620,000	471,070	75.98%
ADMINISTRATION	5,920,000	4,668,221	78.86%
ADMINISTRATIVE SUPPORT	1,310,000	1,090,643	83.26%
TECHNICAL SUPPORT	9,850,000	8,015,452	81.38%
SECRETARIAL	5,210,000	4,171,143	80.06%
BLDG OPERATIONS	4,940,000	3,952,012	80.00%
STUDENT ASSISTANT	1,350,000	1,091,352	80.84%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
TOTAL SALARIES	63,455,000	51,371,072	80.96%
NON-SALARY:			
FRINGE BENEFITS	39,749,000	30,462,271	76.64%
CONTRACTED SERVICE	5,078,930	4,086,573	80.46%
SUPPLIES & REPAIRS	5,304,363	4,375,998	82.50%
UTILITIES & RENT	4,658,000	3,555,909	76.34%
TRANSFERS	5,494,875	200,746	3.65%
OTHER COSTS	3,121,579	1,738,828	55.70%
EQUIPMENT	327,863	253,214	77.23%
CONTINGENCY	300,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
TOTAL NON-SALARY	63,534,610	44,673,539	70.31%
TOTAL EXPENSE	126,989,610	96,044,611	75.63%
NET REVENUE (EXPENSE)	530,390	23,648,818	

GRAND RAPIDS COMMUNITY COLLEGE
 2023-2024 GENERAL OPERATING FUND BUDGET REPORT
 FOR THE PERIOD ENDED MAY 31, 2024

	MONTHLY ACTIVITY 5/31/24	MONTHLY ACTIVITY 5/31/23	YEAR-TO- DATE 5/31/24	YEAR-TO- DATE 5/31/23
REVENUE:				
TUITION	172,936	141,559	42,572,387	40,119,788
FEES	(318,065)	53,251	7,183,733	7,125,066
PROPERTY TAX	20,244	34,762	41,127,764	38,137,876
STATE AID	4,979,708	2,852,075	26,664,735	27,047,642
INTEREST	173,813	260,404	1,066,342	1,450,621
MISCELLANEOUS	53,256	46,804	1,078,469	742,922
TOTAL REVENUE	5,081,892	3,388,854	119,693,429	114,623,916
EXPENSE:				
SALARIES:				
INSTRUCTION	2,582,096	2,374,813	26,301,575	25,996,113
COUNSELING	154,551	147,506	1,609,604	1,589,944
LIBRARIAN	42,336	43,177	471,070	447,905
ADMINISTRATION	423,063	387,122	4,668,221	4,630,583
ADMINISTRATIVE SUPPORT	93,189	95,976	1,090,643	1,112,137
TECHNICAL SUPPORT	742,876	644,597	8,015,452	7,469,987
SECRETARIAL	362,916	373,430	4,171,143	3,842,890
BLDG OPERATIONS	344,944	351,118	3,952,012	3,902,420
STUDENT ASSISTANT	93,578	108,161	1,091,352	921,456
TOTAL SALARIES	4,839,549	4,525,900	51,371,072	49,913,436
NON-SALARY:				
FRINGE BENEFITS	3,152,059	2,843,384	30,462,271	34,289,508
CONTRACTED SERVICES	140,428	207,550	4,086,573	4,228,629
SUPPLIES & REPAIRS	271,244	414,886	4,375,998	4,208,055
UTILITIES & RENT	646,817	316,831	3,555,909	3,397,048
TRANSFERS	17,073	32,054	200,746	1,370,284
OTHER COSTS	187,637	248,648	1,738,828	1,731,667
EQUIPMENT	32,458	13,288	253,214	249,027
CONTINGENCY	-	-	-	-
TOTAL NON-SALARY	4,447,716	4,076,642	44,673,539	49,474,218
TOTAL EXPENSE	9,287,265	8,602,542	96,044,611	99,387,654
NET REVENUE (EXPENSE)	(4,205,373)	(5,213,688)	23,648,818	15,236,261

GRAND RAPIDS COMMUNITY COLLEGE
 2023 - 2024 DESIGNATED FUND BUDGET REPORT
 FOR PERIOD ENDING MAY 31, 2024

DESIGNATED	2023 - 2024		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 5/31/24	
REVENUE:			
CONTRACTED TRAINING	2,245,757	2,264,107	100.82%
OTHER MISCELLANEOUS LOCAL	1,320,936	338,717	25.64%
TOTAL REVENUE	3,566,693	2,602,824	72.98%
EXPENSES:			
SALARIES			
INSTRUCTION	544,800	524,204	96.22%
ADMINISTRATION	849,139	584,248	68.80%
CUSTODIANS & SECURITY	55,500	20,864	37.59%
SECRETARIAL	13,795	14,143	102.53%
STUDENT ASSISTANTS	32,025	9,819	30.66%
TOTAL SALARIES	1,495,259	1,153,278	77.13%
NON-SALARY			
FRINGE BENEFITS	457,454	427,438	93.44%
CONTRACTED SERVICES	1,259,700	1,066,719	84.68%
SUPPLIES & REPAIRS	711,815	462,972	65.04%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	19,100	0	0.00%
TRANSFERS	(184,875)	(167,802)	90.77%
OTHER	62,187	66,890	107.56%
TOTAL NON-SALARY	2,327,031	1,856,217	79.77%
TOTAL EXPENSE	3,822,290	3,009,495	78.74%
NET REVENUE (EXPENSE)	(255,597)	(406,671)	

**GRAND RAPIDS COMMUNITY COLLEGE
BUILDING & SITE FUND - GENERAL
FOR PERIOD ENDED May 31, 2024**

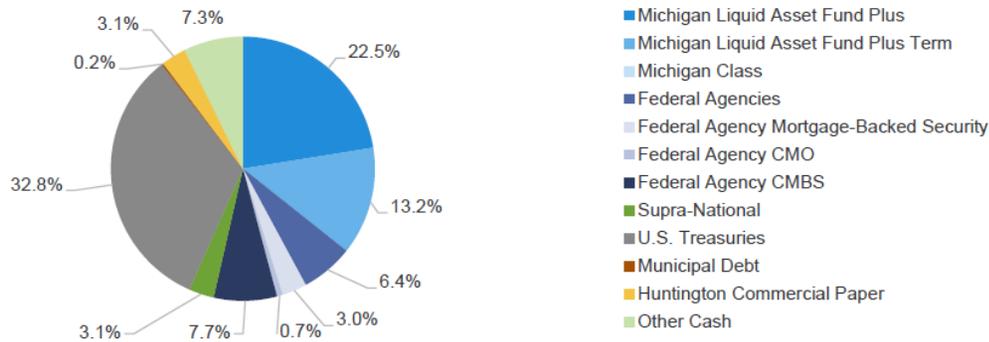
	ADOPTED BUDGET	ACTUAL 5/31/24	PERCENTAGE
REVENUE:			
PROPERTY TAXES	10,900,000	10,944,884	100.41%
INVESTMENT INTEREST	1,300,000	(1,863,510)	-143.35%
TRANSFER FROM GENERAL FUND	1,500,000	0	0.00%
DONATIONS	1,900,000	1,720,491	90.55%
FACILITIES FEE	1,900,000	1,874,340	98.65%
TOTAL REVENUE	17,500,000	12,676,204	72.44%
EXPENSES:			
MAINTENANCE & OTHER	7,575,000	4,867,525	64.26%
LRC RENOVATION	100,000	107,166	107.17%
FORD REC CENTER	12,500,000	234,868	1.88%
ELEVATORS	1,000,000	0	0.00%
OTHER PROJECTS	127,000	127,629	100.50%
TRANSFERS TO DEBT FUND	2,915,000	0	0.00%
TOTAL EXPENSES	24,217,000	5,337,187	22.04%
NET REVENUE (EXPENSE)	(6,717,000)	7,339,017	



Aggregate Cash and Investments

Period Ended
May 31, 2024

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$30,609,032	22.5%
Michigan Liquid Asset Fund Plus Term	\$18,000,000	13.2%
Federal Agencies	\$8,787,754	6.4%
Federal Agency Mortgage-Backed Security	\$4,131,424	3.0%
Federal Agency CMO	\$954,785	0.7%
Federal Agency CMBS	\$10,533,744	7.7%
Supra-National	\$4,192,223	3.1%
U.S. Treasuries	\$44,702,218	32.8%
Municipal Debt	\$307,347	0.2%
Huntington Commercial Paper	\$4,156,532	3.1%
Other Cash	\$9,900,699	7.3%
Total	\$136,275,757	100.0%



The above information includes all the College's cash and investments.

Motion made by Trustee Bruinsma, seconded by Trustee Lopez to approve as presented. Motion carries 7-0.

E. ACTION ITEMS

a. Purchases over \$100,000

General Fund

- 1) Request permission to issue purchase order to payment to The Rapid for bus services for students, faculty, and staff.

Requestor: Lisa Freiburger – Finance and Administration

Expenditure: \$170,000.00 (2271-11)

Disposition: New Purchase

Supplier: The Rapid
Grand Rapids, MI

Source of Funds: General Fund

Bid: No, Sole Source

Other Special Funds

- 1) Request permission to issue purchase order to provide replacement (6) basketball hoops and bracing.

Requestor: Jim VanDokkumburg - Facilities

Expenditure: \$123,860.00 (2330-42-GENERAL)

Disposition: New Purchase

Supplier: Partition Systems Inc
Cedar Springs, MI

Source of Funds: Plant Fund

Bid: Yes, #071819-PTA

2024-2025 BLANKET PURCHASE ORDERS

July 1, 2024 through June 30, 2025

Action Agenda

Requisitioner	Department	Acct Number	Vendor	Description	24/25	23/24
Beecher, Brian	Library & Learning Commons	\$42,000 - 2325-11-0071-410-00 \$15,000- 2323-11-0071-410-00 \$60,000 - 2321-11-0071-410-00	Proquest	Issued to provide databases, books and media	\$117,000.00	\$50,118.12
Chisholm, Mary Jo	Information Technology	2271-11-0603-200-00	Oracle	Issued to provide support services	\$956,223.26	\$885,392.05
Coon, Christine	Human Resources	2186-11-0000-000-00	FCCI Insurance	Issued for Administration Fee for workers compensation claims	\$121,237.00	\$121,237.00
Ferullo, Lauren	Athletics	2821-11-0001-560-00	Game One	Issued to provide Athletic Team uniforms (2223-3099)	\$100,000.00	\$100,000.00
Ferullo, Lauren	Athletics	2512-11-0001-560-00	Compass Coach	Issued to provide charter bus transportation for student athletes (2223-7165)	\$150,000.00	\$175,000.00
Freiburger, Lisa	Financial Services	2411-11-0460-440-00	The Shops at Westshore Condominium Association	Issued for Lakeshore Rental Fees	\$115,500.00	\$110,000.00
Freiburger, Lisa	Financial Services	3823-11-0000-000-00	Middle Cities Management Trust	Issued for Insurance Protection for Risk Management	\$360,000.00	\$328,000.00

Freiburger, Lisa	Financial Services	2271-14-0081-550-00	Ellis Parking	Issued for Parking Ramp Management	\$288,750.00	\$275,000.00
Lovell, David	Student Success and Retention	2821-51-0000-530-FED-SIP24	EAB Global	Issued for Student Success Managment services (1920-3295)	\$181,982.00	\$214,870.00
Parks, Julie	Workforce Development	2271-51-0000-322-FED-SCC	Lansing Community College	Issued for grant funded activity per sub recipient agreement	\$120,800.00	\$276,200.00
Parks, Julie	Workforce Development	2271-51-0000-321-FED-1WORK	West Michigan Works	Issued for grant funded activity per sub recipient agreement	\$350,840.00	\$745,234.00
Post, Lyndsie	Communications	2530-11-0247-630-00	Interact Communications	Issued for Digital Advertising: display, SEM, paid social ads, etc. (2324-11320)	\$105,000.00	New
VanDokkumburg, Jim	Facilities	2271-11.0078-730-00	Engineered Protection Systems	Issued to provide security monitoring throughout the campus	\$100,000.00	\$100,000.00
VanDokkumburg, Jim	Facilities	2371-11-0078-730-00	Imperial Dade	Issued for all custodial supplies for the entire campus (2223-5146)	\$145,000.00	\$182,015.73
VanderVeen, Jeff	Information Technology	2822-42-0000-000-00-GENPC	Dell Marketing LP *CDW-G	Issued for Dell computers and accessories (MHEC-04152022)	\$400,000.00	\$400,000.00

ACCOUNTS:

KEY:

11 – General Fund	* MBE
14 – Auxiliary Fund	** WBE
15 – Designated Fund	*** M/WBE
42 – Bonds, Plant Fund	****MLBE
51 – Grants	# Non Responsive Bid
91 – Agency Funds	NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer)

Motion was made by Trustee Koetje to approve purchases over \$100,00 as presented, seconded by Trustee Lopez. Motion carries 7-0.

- b. Campus Police Officer Labor Council (POLC) Compensation – Brett Meyer presented, a wage increase of 2.6 under the contracts wage opener.
 - Motion made by Trustee Siegel to approve as presented, seconded by Trustee Koetje. Motion carries 7-0.
- c. CEBA Compensation – Brett Meyer presented a three-year contract and adjustments pay scale.
 - Motion made by Trustee Bruinsma to approve as presented, seconded by Trustee Williams. Motion carries 7-0.
- d. Meet & Confer (M & C) compensation – Christine Coon presented a 4 percent increase to all meet and confer employees.
 - Motion made by Trustee Williams, seconded by Trustee Lopez. Motion carries 7-0.
- e. Exempt Contracts – Dr. Lepper presented a 4 percent increase to align with the M&C Compensation.
 - Motion made by Trustee Williams to approve exempt contracts as presented, seconded by Trustee Bruinsma. Motion carries 7-0.
- f. President Contract – Chairperson Lovelady Mitchell presented a 4 percent increase for Dr. Lepper to align with M&C and Exempt employees' compensation. Lovelady Mitchell spoke to, Dr. Lepper's evaluation of highly effective. Trustees Siegel, Koetje and Vice Chairperson Bruinsma praised Dr. Lepper's leadership. Chairperson

- Motion made by Trustee Lopez, seconded by Trustee Bruinsma to approve the changes to Dr. Leppers contract as presented. Motion carries, 7-0.

III. REPORTS

- A. Monitoring Reports – Dr. Lepper shared that the institution received the approval letter from the Higher Learning Commission.
- B. Institutional Reports – Service-Learning Study Away Experience, Spain Trip, presented by Mike Schavey, Megan Coakley, and Sean Mackey.
- C. Finance Update - Lisa Freiburger presented the finance update.
- D. Faculty Association Update – None at this time.
- E. Student Report – None at this time.
- F. Foundation Update (Quarterly Report) – None at this time.
- G. Board Chair Report – None at this time.

IV. COMMUNITY CONNECTIONS

- A. Communications to the Board – None at this time.

VII. OPEN COMMENT

None at this time.

VIII. FINAL BOARD COMMENT

Trustee Siegel thanked the faculty and staff that presented the trip to Spain, going on to say that these opportunities are a “real gift to the students”.

Trustee Brame thanked the folks that are working with the changes in financial aid and supporting students as they navigate the new process. Financial aid can become a barrier for students, therefore the support that they are given can make the difference in whether a student continues their education or not.

IX. ADJOURNMENT – 5:11 PM