

# **GRAND RAPIDS COMMUNITY COLLEGE**

## **AGENDA OF BOARD OF TRUSTEES**



**MONDAY, AUGUST 19, 2024  
4:15 PM  
BOARD CHAMBERS  
143 BOSTWICK NE  
GRAND RAPIDS, MI**

# GRAND RAPIDS COMMUNITY COLLEGE BOARD OF TRUSTEES



**Brandy Lovelady Mitchell, Ed.D.**  
Chairperson  
2026



**Kathleen Bruinsma, J.D.**  
Vice Chairperson  
2028



**Sheryl Siegel, B.A.**  
Treasurer  
2024



**Daniel Williams, Ed.D.**  
Secretary  
2026



**Kenyatta Brame, J.D.**  
Trustee  
2028



**David J. Koetje, M.A.**  
Trustee  
2024



**Salvador Lopez, M.S.**  
Trustee  
2028



**Charles W. Lepper, Ph.D.**  
President

Minutes of this and all proceedings of the board may be obtained in the office of the Board of Trustees;  
GRCC DeVos Campus, Administration Building, Room 202; 415 Fulton St. E; Grand Rapids, MI 49503; Phone (616) 234-3901.

161299 02/24

**GRAND RAPIDS COMMUNITY COLLEGE  
REGULAR BOARD OF TRUSTEES MEETING  
MONDAY, AUGUST 19, 2024**

**ORDER OF BUSINESS**

- I. Call to Order**
  - a. Call to Order
  - b. Introduction of Guests
    - i. Board of Trustees
    - ii. President
- II. Board Business**
  - a. Review of Agenda and approval of additions, deletions, or re-arrangements.
  - b. Open Comments (Limited specifically to comments related to board agenda items.)
  - c. Special Order of Business (New Business)
    - i. Michigan New Job Training Agreement (MNJT) – Coastal Container
  - d. Consent Items (*These items will be adopted as a group without specific discussion. Recommended that the following items be approved as presented.*)
    - i. Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
      - a. Minutes from June 5<sup>th</sup> work session and budget work session, June 10<sup>th</sup> regular meeting, and August 8<sup>th</sup> retreat.
      - b. Grants GRCC received June – July 2024
  - e. Action Items
    - i. Purchases Over \$100,000
- III. Reports**
  - a. President’s Report
    - i. Monitoring Reports
    - ii. Institutional Reports
      - a. Marketing Plan
    - iii. Finance Update
  - b. Student Government Association Report (quarterly)
  - c. Faculty Association Report
  - d. Foundation Report (quarterly)
  - e. Board Chair Report
- IV. Community Connections**
  - a. Communications to the Board
- V. Open Comment** (*Faculty, staff, students, and the Public are invited to address the Board on any matter.*)
- VI. Final Board Comments**
- VII. Adjournment**

Next Meeting of the Board:

- Monday, September 16, 2024 Regular Board Meeting
- Monday, October 21, 2024 Work Session & Regular Board Meeting

## **CALL TO ORDER**

- A. Call to Order
- B. Introduction of Guests

## BOARD BUSINESS

- A. Review of Agenda and approval of additions, deletions, or re-arrangements
- B. Open Comments *(Limited specifically to comments related to board agenda items.*
- C. Special Order of Business
  - a. Michigan New Jobs Training Agreement (MNJT) – Costal Container
- D. Consent Items
  - Minutes of previous meetings, Grant Awards/Requests, Personnel Transactions, & Financial Transactions
    - a. Minutes from June 5<sup>th</sup> work session, June 10<sup>th</sup> regular meeting and August 8<sup>th</sup> retreat
    - b. Grants received from June – July 2024

The Financial Aid Department received the FAFSA Frenzy from the Michigan College Access Network (MCAN) to assist them in conducting FAFSA events throughout the summer.	\$10,000
The American Association of Community Colleges, in partnership with the All Within My Hands Foundation, awarded the Workforce Training unit its sixth continuation of the Metallica Scholars grant. This program provides tuition support for non-traditional students in the welding program.	\$5,000
Play and Learn GRCC received a grant to continue delivering play and learn services in the community as part of the suite of programs funded through the Ready by Five millage.	\$507,224
The Workforce Training unit received its annual continuation of the Older Americans Act grant. This grant supports the Arthritis Foundation Aquatics and Enhanced Fitness programs, which help participants to maintain independence through increased and/or maintained physical fitness.	\$17,700
The Workforce Training unit received its annual continuation of the Kent County Senior Millage grant that supports fitness classes for senior citizens.	\$9,900
The Workforce Training unit received an Innovative Water Infrastructure Workforce Development grant from the Environmental Protection Agency to support training for, and public awareness of, water/wastewater occupations.	\$1,000,000

**PERSONNEL REPORT**  
**(Includes in-process transactions June 1 to August 1, 2024)**

**WELCOME TO GRCC**

**New Hires:**

Wilson Barajas  
Mathematics, Assistant Professor  
Effective date: August 19, 2024

Todd Symington  
Psychology, Temp Assistant Professor  
Effective date: August 19, 2024

Judith Graham  
Computer Information Systems,  
Assistant Professor  
Effective date: August 19, 2024

Katherine Waltz  
Secchia Institute for Culinary, Assistant  
Professor  
Effective date: August 19, 2024

Tyler Brock  
Custodians, Custodian I, 2nd Shift, ATC  
Effective date: August 19, 2024

Yasmin Gant  
Custodians, Custodian I, 3rd Shift, CSC  
Effective date: August 19, 2024

Aaron Stewart  
Human Resources, Human Resources  
Business Partner  
Effective date: August 12, 2024

Tanya Klunder  
Human Resources, Payroll Manager  
Effective date: August 12, 2024

Hope Carns  
Customer Support, Support Technician  
Level 1  
Effective date: August 5, 2024

Shasta Boerman  
Promise Zone, Promise Zone Success  
Coordinator  
Effective date: August 5, 2024

Mary Lawrence  
Promise Zone, Grand Rapids Promise  
Zone Success Coordinator  
Effective date: August 5, 2024

Whitney Saganski  
Early Childhood Learning Laboratory,  
Early Childhood Learning Laboratory  
Instructor  
Effective date: July 22, 2024

Vladislav Chasnyk  
Job Training & Workforce Training,  
Senior Program Manager  
Effective date: July 15, 2024

Andromeda Rodriquez  
Student Financial Services, Support  
Professional  
Effective date: July 8, 2024

Sarah DeWent  
Mechanical & Architectural Design  
and Computer Information Systems,  
Support Professional  
Effective date: June 17, 2024

## **CONGRATULATIONS ON YOUR NEW POSITION**

Justine Bryant  
Transfer to: Language and Thought,  
Assistant Professor  
Transfer from: Language and Thought,  
Adjunct  
Effective date: August 19, 2024

Charles Purvis  
Transfer to: Custodian, Custodian II, 3rd  
Shift, Music Center  
Transfer from: CEBA, Custodian II, 3rd  
Shift, Calkins Science Center, Custodian  
Effective date: August 19, 2024

Caitlin VanBragt  
Transfer to: Promise Zone, Promise  
Zone Success Coordinator  
Transfer from: Temp/No Benefits, Tutor,  
Academic Support and Tutoring  
Services  
Effective date: August 19, 2024

Linzi Grover  
Transfer to: Custodian, Custodian I, 3rd  
Shift, Calkins Science Center  
Transfer from: CEBA, Custodian I, 3rd  
Shift, DeVos Campus, Custodian  
Effective date: August 19, 2024

Misty McClure-Anderson  
Transfer to: Human Resources, HR  
Operations Manager  
Transfer from: President's Office, Chief  
of Staff  
Effective date: August 12, 2024

Corri Sandwick  
Transfer to: Mechanical & Arch Design,  
Assistant Professor  
Transfer from: Adjunct/Faculty,  
Adjunct, Mechanical & Arch Design  
Effective date: August 19, 2024

Jennifer Struik  
Transfer to: Secchia Institute for  
Culinary, Assistant Professor  
Transfer from: Adjunct/Faculty,  
Adjunct, Secchia Institute for Culinary  
Effective date: August 19, 2024

Kristina Kozub  
Transfer to: Academic Advising &  
Transfer Center, Assistant Professor  
Academic Advisor, Lakeshore Campus  
Transfer from: Faculty/Adjunct,  
Academic Advisor, Acad. Advising &  
Transfer Ctr.  
Effective date: July 29, 2024

Joel Bera  
Transfer to: Promise Zone, Grand  
Rapids Promise Zone Success  
Coordinator  
Transfer from: Early Childhood  
Learning Laboratory, Assistant to  
Preschool Instructor  
Effective date: July 29, 2024

Jaqueline Araiza  
Transfer to: Lakeshore, Lakeshore  
Operations Manager  
Transfer from: Admissions, Admissions  
and Enrollment Coordinator  
Effective date: July 29, 2024

John VanElst  
Transfer to: Workforce Training, Interim  
Dean School of Workforce Training  
Transfer from: Workforce Training,  
Associate Dean  
Effective date: July 24, 2024

Scott Mattson  
Transfer to: Workforce Training, Interim  
Associate Dean School of Workforce  
Training  
Transfer from: Job Training, Job  
Training and Construction Trades  
Manager  
Effective date: July 24, 2024

Thomas Maier  
Transfer to: Custodians, Parking Ramp  
Service Employee  
Transfer from: Custodian, and  
Custodians  
Effective date: July 8, 2024

Stephen Veneklas  
Transfer to: Custodians, Assistant  
Parking Ramp Service Employee  
Transfer from: Custodians, Custodian  
Effective date: July 8, 2024

Cynthia Browne  
Transfer to: Library & Learning  
Commons, Support Professional  
Transfer from: Library & Learning  
Commons, Support Professional  
Effective date: June 17, 2024

Christopher Remley  
Transfer to: Student Records,  
Associate Registrar  
Transfer from: Student Records,  
Interim Associate Registrar  
Effective date: June 10, 2024



## **Separation**

David DeBoer  
Financial Aid, Executive Director of  
Financial Aid  
Effective date: December 24, 2024

Isabel Wemmer  
Disability Support Services, Support  
Professional  
Effective date: September 14, 2024

Cleamon Moorer  
Business & Industry, Dean, School of  
Business and Industry  
Effective Date: August 30, 2024

Samira Kimo  
Training Solutions, Educational Training  
Specialist  
Effective Date: August 24, 2024

Eric Schuemann  
Biological Science, Lab Assistant  
Effective Date: August 17, 2024

Andromeda Rodriquez  
Student Financial Services, Support  
Professional  
Effective Date: August 10, 2024

Fabiola Garcia  
Early Childhood Learning Lab, Support  
Professional  
Effective Date: August 10, 2024

Joy Gallup  
Training Solutions, Job Developer  
Effective Date: August 3, 2024

Michelle Hamilton  
People, Culture and Equity, Director of  
EO Compliance  
Effective Date: August 3, 2024

Delicia Bonto  
Human Resources, Support Professional  
Effective date: July 27, 2024

Beth Martinez  
Nursing, Support Professional  
Effective date: June 8, 2024 (updated)

## **Retirements:**

Mary Jo Chisholm  
Enterprise Applications, Director of  
Administrative Enterprise Applications  
Effective Date: December 7, 2024

Paul Parks  
Enrollment Center, Support Professional  
Effective date: September 7, 2024

Julie Parks  
Workforce Training, Dean & Executive  
Director of Workforce Training  
Effective date: August 8, 2024

Ella Bainbridge  
Training Solutions, Education &  
Promotions Specialist  
Effective date: August 2, 2024

Financial Transactions  
(July 1-31, 2024)

**Purchases \$25,000-\$100,000**

**a. General Fund**

- 1) Purchase order issued to provide payment for service agreement for chiller and equipment maintenance.  
**Requestor: Jim Vandokkumburg - Facilities**  
**Expenditure: \$46,000.00 (2271-11)**  
**Disposition: New Purchase**  
**Supplier: Trane Commercial Systems**  
La Crosse, WI  
Source of Funds: General Fund  
Bid: No, Sole Source
  
- 2) Purchase order issued to provide payment for Panopto software renewal for FY25.  
**Requestor: Jeff VanderVeen – Information Technology**  
**Expenditure: \$38,959.80 (2271-11)**  
**Disposition: Renewal Purchase**  
**Supplier: Panopto**  
Pittsburgh, PA  
Source of Funds: General Fund  
Bid: No, Sole Source
  
- 3) Purchase order issued to provide payment for advertising for student recruitment during the Olympics, Cable TV and streaming OTT.  
**Requestor: Lyndsie Post – Marketing and Communication**  
**Expenditure: \$54,949.00 (2530-11)**  
**Disposition: New Purchase**  
**Supplier: Effectv**  
Philadelphia, PA  
Source of Funds: General Fund  
Bid: No, Sole Source
  
- 4) Purchase order issued to provide payment for billboard advertising in GR and Holland for FY25.  
**Requestor: Lyndsie Post – Marketing and Communications**  
**Expenditure: \$42,000.00 (2530-11)**  
**Disposition: New Purchase**

**Supplier:** **Outfront Media**  
Grand Rapids, MI  
**Source of Funds:** General Fund  
**Bid:** No, Sole Source

- 5) Purchase order issued to provide payment for replacement Yealink VoIP phones.

**Requestor:** **Jeff VanderVeen – Information and Technology**  
**Expenditure:** **\$29,051.49 (2822-11)**  
**Disposition:** **Replacement Purchase**  
**Supplier:** **GovConnection**  
Dakota Dunes, SD  
**Source of Funds:** General Fund  
**Bid:** Yes, CNR-01483 (E&I contract)

**b. Other Special Funds**

- 1) Purchase order issued to provide payment to West Michigan Works per HRSA 24 Grant Fund.

**Requestor:** **Julie Parks – M-Tec**  
**Expenditure:** **\$40,628.00 (2271-51-HRSA24)**  
**Disposition:** **New Purchase**  
**Supplier:** **West Michigan Works**  
Grand Rapids, MI  
**Source of Funds:** Grants  
**Bid:** No, Sole Source

- 2) Purchase order issued to provide payment to reimburse grant partner for FY24 tuition cost for GEAR UP.

**Requestor:** **Steve Beauclair – Gear Up Wyoming**  
**Expenditure:** **\$33,031.89 (2559-51-GEARUPWY24))**  
**Disposition:** **New Purchase**  
**Supplier:** **Wyoming Public School**  
Wyoming, MI  
**Source of Funds:** Grants  
**Bid:** No, Sole Source

**ACCOUNTS:**

**KEY:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\* MLBE  
\*\*\*\*\*VET  
# - Non Responsive Bid  
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

GRAND RAPIDS COMMUNITY COLLEGE  
 2023-2024 GENERAL OPERATING FUND BUDGET REPORT  
 FOR THE PERIOD ENDED JUNE 30, 2024

GENERAL OPERATING	ADOPTED BUDGET	2023/2024 ACTUAL 6/30/2024	PERCENTAGE
REVENUE:			
TUITION	42,126,000	42,571,364	101.06%
FEES	7,325,000	7,236,552	98.79%
PROPERTY TAX	40,919,000	41,567,741	101.59%
STATE AID	34,500,000	35,254,838	102.19%
INTEREST	1,000,000	1,823,336	182.33%
MISCELLANEOUS	1,650,000	1,622,999	98.36%
<b>TOTAL REVENUE</b>	<b>127,520,000</b>	<b>130,076,830</b>	<b>102.01%</b>
EXPENSE:			
SALARIES:			
INSTRUCTION	32,685,000	32,294,068	98.80%
COUNSELING	2,070,000	2,111,392	102.00%
LIBRARIAN	620,000	614,750	99.15%
ADMINISTRATION	5,920,000	5,351,167	90.39%
ADMINISTRATIVE SUPPORT	1,310,000	1,254,460	95.76%
TECHNICAL SUPPORT	9,850,000	9,258,545	94.00%
SECRETARIAL	5,210,000	4,615,144	88.58%
BLDG OPERATIONS	4,940,000	4,572,860	92.57%
STUDENT ASSISTANT	1,350,000	1,249,298	92.54%
EST SAVINGS ON OPEN POSITIONS	(500,000)		
<b>TOTAL SALARIES</b>	<b>63,455,000</b>	<b>61,321,684</b>	<b>96.64%</b>
NON-SALARY:			
FRINGE BENEFITS	39,749,000	39,157,243	98.51%
CONTRACTED SERVICE	5,078,930	4,776,243	94.04%
SUPPLIES & REPAIRS	5,304,363	5,163,139	97.34%
UTILITIES & RENT	4,658,000	3,553,843	76.30%
TRANSFERS	5,494,875	12,157,641	221.25%
OTHER COSTS	3,121,579	3,141,836	100.65%
EQUIPMENT	327,863	299,070	91.22%
CONTINGENCY	300,000	-	0.00%
EST SAVINGS ON CONTROLLABLES	(500,000)		
<b>TOTAL NON-SALARY</b>	<b>63,534,610</b>	<b>68,249,015</b>	<b>107.42%</b>
<b>TOTAL EXPENSE</b>	<b>126,989,610</b>	<b>129,570,699</b>	<b>102.03%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>530,390</b>	<b>506,131</b>	

GRAND RAPIDS COMMUNITY COLLEGE  
 2023 - 2024 DESIGNATED FUND BUDGET REPORT  
 FOR PERIOD ENDING JUNE 30, 2024

DESIGNATED	2023 - 2024		PERCENTAGE
	ADOPTED BUDGET	ACTUAL 6/30/24	
<b>REVENUE:</b>			
CONTRACTED TRAINING	2,245,757	2,673,090	119.03%
OTHER MISCELLANEOUS LOCAL	1,320,936	967,013	73.21%
<b>TOTAL REVENUE</b>	<b>3,566,693</b>	<b>3,640,103</b>	<b>102.06%</b>
<b>EXPENSES:</b>			
<b>SALARIES</b>			
INSTRUCTION	544,800	685,017	125.74%
ADMINISTRATION	849,139	655,030	77.14%
CUSTODIANS & SECURITY	55,500	24,688	44.48%
SECRETARIAL	13,795	16,773	121.59%
STUDENT ASSISTANTS	32,025	11,341	35.41%
<b>TOTAL SALARIES</b>	<b>1,495,259</b>	<b>1,392,848</b>	<b>93.15%</b>
<b>NON-SALARY</b>			
FRINGE BENEFITS	457,454	500,556	109.42%
CONTRACTED SERVICES	1,259,700	1,340,086	106.38%
SUPPLIES & REPAIRS	711,815	623,579	87.60%
UTILITIES & RENTALS	1,650	0	0.00%
CAPITAL OUTLAY	19,100	68	0.36%
TRANSFERS	(184,875)	(184,875)	100.00%
OTHER	62,187	82,112	132.04%
<b>TOTAL NON-SALARY</b>	<b>2,327,031</b>	<b>2,361,527</b>	<b>101.48%</b>
<b>TOTAL EXPENSE</b>	<b>3,822,290</b>	<b>3,754,375</b>	<b>98.22%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(255,597)</b>	<b>(114,272)</b>	

**GRAND RAPIDS COMMUNITY COLLEGE  
BUILDING & SITE FUND - GENERAL  
FOR PERIOD ENDED Jun 30, 2024**

	<b>ADOPTED BUDGET</b>	<b>ACTUAL 6/30/24</b>	<b>PERCENTAGE</b>
<b>REVENUE:</b>			
PROPERTY TAXES	10,900,000	10,959,389	100.54%
INVESTMENT INTEREST	1,300,000	3,479,856	267.68%
TRANSFER FROM GENERAL FUND	4,500,000	6,500,000	144.44%
DONATIONS	1,900,000	1,720,491	90.55%
FACILITIES FEE	1,900,000	1,860,840	97.94%
<b>TOTAL REVENUE</b>	<b>20,500,000</b>	<b>24,520,576</b>	<b>119.61%</b>
<b>EXPENSES:</b>			
MAINTENANCE & OTHER	7,575,000	5,805,188	76.64%
LRC RENOVATION	100,000	256,738	256.74%
FORD REC CENTER	12,500,000	314,073	2.51%
ELEVATORS	1,000,000	844,375	84.44%
OTHER PROJECTS	127,000	127,629	100.50%
TRANSFERS TO DEBT FUND	2,915,000	2,915,000	100.00%
<b>TOTAL EXPENSES</b>	<b>24,217,000</b>	<b>10,263,001</b>	<b>42.38%</b>
<b>NET REVENUE (EXPENSE)</b>	<b>(3,717,000)</b>	<b>14,257,575</b>	

**GRAND RAPIDS COMMUNITY COLLEGE  
 BUILDING & SITE FUND - DEBT RETIREMENT  
 FOR PERIOD ENDED Jun 30, 2024**

	<b>ADOPTED BUDGET</b>	<b>ACTUAL 6/30/24</b>
<b>REVENUE:</b>		
TRANSFER FROM PLANT - FACILITIES FEE	1,981,622	1,979,839
TRANSFER FROM PLANT - GENERAL	933,378	935,161
<b>TOTAL REVENUE</b>	<b>2,915,000</b>	<b>2,915,000</b>
<b>EXPENSES:</b>		
<b>2019 ISSUE (2009 REFUNDING)</b>		
PRINCIPAL	700,000	700,000
INTEREST	230,250	224,417
OTHER EXPENSE	500	500
<b>SUBTOTAL</b>	<b>930,750</b>	<b>924,917</b>
<b>2020 ISSUE (2012 REFUNDING)</b>		
PRINCIPAL	1,760,000	1,760,000
INTEREST	221,122	219,339
OTHER EXPENSE	500	500
<b>SUBTOTAL</b>	<b>1,981,622</b>	<b>1,979,839</b>
<b>TOTAL EXPENSES</b>	<b>2,912,372</b>	<b>2,904,756</b>
<b>NET REVENUE (EXPENSE)</b>	<b>2,628</b>	<b>10,244</b>

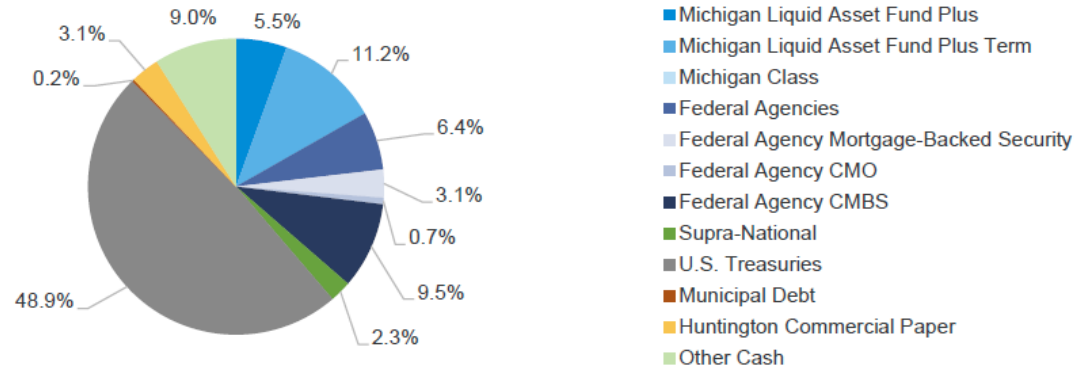


# Aggregate Cash and Investments

Period Ended

July 31, 2024

Security Type	Market Value	% of Total
Michigan Liquid Asset Fund Plus	\$7,399,677	5.5%
Michigan Liquid Asset Fund Plus Term	\$15,000,000	11.2%
Federal Agencies	\$8,505,036	6.4%
Federal Agency Mortgage-Backed Security	\$4,084,275	3.1%
Federal Agency CMO	\$941,059	0.7%
Federal Agency CMBS	\$12,633,016	9.5%
Supra-National	\$3,121,329	2.3%
U.S. Treasuries	\$65,314,420	48.9%
Municipal Debt	\$310,048	0.2%
Huntington Commercial Paper	\$4,187,018	3.1%
Other Cash	\$11,998,647	9.0%
<b>Total</b>	<b>\$133,494,525</b>	<b>100.0%</b>



The above information includes all the College's cash and investments.

## ACTION ITEMS

### E. Purchases Over \$100,000

#### a. General Fund

No General Fund over \$100,000.00 to report for July 2024.

#### b. Other Special Funds

- 1) Request permission to issue purchase order to provide payment for Strengthening Community Colleges grant to coordinated activities FY25.

**Requestor:** Julie Parks – M-Tec  
**Expenditure:** \$126,750.00 (2271-51-SCC)  
**Disposition:** New Purchase  
**Supplier:** West Michigan Works  
Grand Rapids, MI  
**Source of Funds:** Grants  
**Bid:** No, Sole Source

*NOTE: Below purchases were previously approved by Chairperson Lovelady Mitchell and President Lepper in the absence of a July board meeting.*

- 1) Purchase order issued to provide additional expenses for A/E and CM services for the LRC Capital Outlay Project.

**Requestor:** Jim Vandokkumburg  
**Expenditure:** \$1,600,000.00 (2810-42-LRCRENO)  
**New Project Total:** \$35,000.000.00  
**Disposition:** Construction Purchase  
**Supplier:** Progressive AE – A/E  
Pioneer Construction – CM  
Grand Rapids, MI  
**Source of Funds:** Plant Fund/Capital Outlay  
**Bid:** Yes, RFP #2324-12338 (A/E) and RFP #2324-12345 (CM)

- 2) Purchase order issued to provide payment for replacement windows for the west elevation of CPP.

**Requestor:** Jim Vandokkumburg - Facilities  
**Expenditure:** \$485,500.00 (2330-42-GENERAL)  
**Disposition:** Replacement Purchase  
**Supplier:** Vos Glass  
Grand Rapids, MI  
**Source of Funds:** Plant Fund  
**Bid:** Yes, RFP #2324-4120

3) Purchase order issued to provide payment for retroactive elevator modernization across campus.

**Requestor:** Jim Vandokkumburg - Facilities  
**Expenditure:** \$4,000,000.00 (2810-42-ELEVATORS)  
Already approved earlier \$403,100.00  
**Disposition:** Replacement Purchase  
**Supplier:** Granger Construction  
Lansing, MI  
Source of Funds: Plant Fund  
Bid: Yes, RFP #1920-5226

**ACCOUNTS:**

11 – General Fund  
14 – Auxiliary Fund  
15 – Designated Fund  
42 – Bonds, Plant Fund  
51 – Grants  
91 – Agency Funds

**KEY:**

\* MBE  
\*\* WBE  
\*\*\* M/WBE  
\*\*\*\*MLBE  
# Non Responsive Bid  
NTE - Not to exceed

Sole Source: A single supplier that controls the supply of products or services in a defined market. Typically the product of market conditions such as: technology leadership, patent protection, limited or exclusive distributorship, etc.

Single Source: Supplier selection is determined by objective business decisions such as: leveraged volume purchase contracts, standardization programs, OEM (original equipment manufacturer) parts/service, just in time delivery requirements, etc.

## REPORTS

- A. President's Report – Dr. Lepper
  - i. Monitoring Reports
  - ii. Institutional Reports
    - a. Marketing Plan – Executive Director of Marketing and Communication, Lyndsie Post
  - iii. Finance Update – Vice President of Finance and Administration, Lisa Frieburger
- B. Student Government Association Report (quarterly) – None at this time.
- C. Faculty Association Report - None at this time.
- D. Foundation Report (quarterly) – None at this time.
- E. Board Chair Report

## **COMMUNITY CONNECTIONS**

A. Communications to the Board – Communication from former faculty member.

## GRCC EVENTS

**Event:** GRCC Theater Open House/ Season Announcement

**Date:** Tuesday, September 3

**Time:** 1-4 p.m.

**Location:** Spectrum Theater Lobby

**Hosted by:** Theater Department

**Open to the public:** Yes, intended for students, but everyone is welcome- contact Jonathan Wheeler at (616) 234-3387

Admission: tickets can be purchased at [atgr.ludus.com](http://atgr.ludus.com)

**Event:** GRCC Sheriff's Corrections Academy Graduation

**Date:** Thursday, September 12

**Time:** 6-7 p.m.

**Location:** 168 ATC

**Hosted by:** Criminal Justice Department

**Open to the public:** Yes – contact Rachel Crapo at (616) 234-4280

Admission: Free

**Event:** POTUS, Or Behind Every Great Dumba\*\*\* Are Seven Women Trying To Keep Him Alive

**Date:** September 12 through September 21

**Time:** 7:30 p.m./ Sunday Matinee: 3 p.m.

**Location:** Spectrum Theater

**Hosted by:** Actors' Theatre

**Open to the public:** Yes - contact Jonathan Wheeler at (616) 234-3387

Admission: tickets can be purchased at [atgr.ludus.com](http://atgr.ludus.com)

**Event:** GRCC Music Presents: Department Faculty Recital

**Date:** Thursday, September 19

**Time:** 7-8 p.m.

**Location:** 200 Music Center

**Hosted by:** Music Department

**Open to the public:** Yes – contact Donovan Rose at (616) 234-3940

Admission: Free

**Vision:** GRCC provides relevant educational opportunities that are responsive to the needs of the community and inspires students to meet economic, social and environmental challenges to become active participants in shaping the world of the future.

**Mission:** GRCC is an open access college that prepares individuals to attain their goals and contribute to the community.

**Values:**

**Excellence** – We commit to the highest standards in our learning and working environment.

**Diversity** – We create an inclusive, welcoming, and respectful environment that recognizes the value, diversity, and dignity of each person.

**Responsiveness** – We anticipate and address the needs of students, colleagues, and community.

**Innovation** – We seek creative solutions through collaboration, experimentation, and adaptation.

**Accountability** – We set benchmarks and outcomes to frame our decision-making, measure our performance, and evaluate our results.

**Sustainability** – We use resources in responsible ways to achieve balance among our social, economic, and environmental practices and policies.

**Respect** – We treat others with courtesy, consideration, and civility.

**Integrity** – We commit to GRCC values and take personal responsibility for our words and actions.

**Strategic Goals:**

**Strategic Goal #1: Teaching and Learning**– The College develops curriculum and curriculum delivery, and supports instruction that measurably improves student learning.

**Strategic Goal #2: Completion and Transfer** – The College sustains and continuously improves our focus on successful student goal achievement whether that be completion of a degree/ credential, transfer to another college, or personal interest/skill attainment

**Strategic Goal #3:** The College works to create and support equitable practices across the institution to remove barriers and ensure high comparable outcomes for all identifiable groups.

**Strategic Goal #4:** The College seeks to positively impact the community by educating and training students with relevant skills so that they are retained in the service region holding living-wage jobs, as well as through collaborations/ events with education and community partners.

**Strategic Goal #5:** The College effectively plans for and uses our resources to preserve and enhance the institution.

*Grand Rapids Community College creates an inclusive learning and working environment that recognizes the value and dignity of each person. It is the policy and practice of GRCC to provide equal educational and employment opportunities regardless of age, race, color, religion, marital status, sex/gender, pregnancy, sexual orientation, gender identity, gender expression, height, weight, national origin, disability, political affiliation, familial status, veteran status or genetics in all programs, activities, services, employment and advancement including admissions to, access to, treatment in, or compensation in employment as required by state and federal law. GRCC is committed to reviewing all aspects of GRCC programs, activities, services and employment, including recruitment, selection, retention and promotion to identify and eliminate barriers in order to prevent discrimination on the basis of the listed protected characteristics. The college will not tolerate any form of retaliation against any person for bringing charges of discrimination or participating in an investigation. Further information may be obtained from the EEO Office or the Office of General Counsel, 143 Bostwick Avenue NE, Grand Rapids, MI 49503-3295.*

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