

AGC Decision Report

Late Semester Hardship Withdrawal: Policy 8.23

Decision

On April 9, 2024, the AGC membership voted to approve modification of the wording of Policy 8.23, the Late Semester Hardship Withdrawal Policy as follows:

III. Policy Statement: Grand Rapids Community College is committed to supporting students in achieving success in pursuit of their academic goals. When hardship, as defined in this policy, impacts a student's ability to succeed after the designated withdrawal period of the course(s), the College considers requests to obtain an administrative withdrawal from a course(s) to help reduce adverse impact on a student's academic record.

IV. Reason for the Policy: To provide a mechanism that protects a student's grade point average, without a refund, if they experience a hardship that hinders their ability to be successful.

Sponsors/Champions of Proposed Policy

Co-Chairs: Jennifer Gable (Nursing), Raynard Ross (Student Success)

Team members: Toni Harrington (Student Success), Jenna Hess (Disability Support), Denise Jones (Student Success), Deborah Ronk (Counseling & Career Development)

Rationale

The diction and syntax change serves to clarify the policy content and its intent for all readers.

Supporting Data

No data requirement or presentation was indicated as the adopted changes do not represent any substantive change to the policy or its implementation but merely a change in diction and syntax.

Implications for Action

No substantive or procedural changes will be required.

Date of Decision by AGC

Date: April 9, 2024

Vote: 100% approved, 0% not approved, 0% abstained

Section to be Completed by the Provost

Evaluation Plan

The Late Semester Hardship Withdrawal Policy will be evaluated according to the next scheduled review of the policy. This evaluation and review will include feedback from

GRCC faculty members and College stakeholders as well as benchmarking from peer institutions.

Next scheduled review of policy: Academic Year 2026-27

Response from Provost

I received this AGC Decision Report on Wednesday, July 24, 2024. I approve of the revised policy statement recommended by the AGC as outlined above. I am charging members of the Student Success team, David Lovell and Denise Jones, to coordinate implementation of this policy revision. This will include updating the policy document, reviewing the procedures, and, if necessary, making updates to the procedures. This will be followed by an update to the Academic and Student Affairs Council once the policy document has been reviewed and updated. Additional steps of implementation will include working with the Provost's Office to update the policy document on the appropriate GRCC webpage and a communication plan about the updated policy document. Full implementation of this revised policy statement should be accomplished no later than the start of the next Academic Year in August 2024.

A handwritten signature in blue ink that reads "Denise Jones". The signature is written in a cursive style with a large initial 'D' and 'J'.

August 1, 2024