

Step 1:

To get your certificate please go to the web address below. Your screen should display the form fields below.

https://classes.redcross.org/web_common_img/assets/rco/Get_Certificate.html



Get Certificate of Completion

Please provide your name and the information about the class to help us locate you in the system.

First Name*	<input type="text"/>	
Last Name*	<input type="text"/>	
Postal Code *	<input type="text"/>	<i>(Where class was held)</i>
Last Date of Class*	<input type="text"/>	

Locate

Step 2:

Fill in your First and Last name. It will need to match what was inputted by your instructor. If your name is, for example, "Michael" but you go by "Mike", your instructor likely inputted your full name. If that doesn't work, please try entering your nickname before calling your instructor.

The Zip Code you will input is Grand Rapids Community College's Zip Code—**49503**.

The last date of class should be the last date listed on your class schedule. If another date was used your instructor can provide that for you.

Step 3:

If all of the information you filled in was correct, the box below will appear on your screen. Type your email address in the box and click "Submit". Your card will be emailed to you immediately.

Congratulations!

Your record has been located. Please provide your email address and click "Submit" to get your certificate.

Email Address:*

Submit