SLT Budget Subcommittee

Presentation to SLT
November 18, 2011
Lisa Freiburger & Laurie Chesley
Agenda

• Context, history, and membership of subcommittee

• Review of the Model

• Sharing of evaluation tools or rubrics

• Open issues and next steps
Context and History

• Last spring
  • State budget cuts
  • Changes in state law regarding health insurance
  • Declining property tax revenues

• SLT Meeting – April 8, 2011
  • President Ender asked for subcommittee to create a process for budget reductions
  • SLT reviewed models from various higher education institutions and identified strengths and weaknesses of those models
Committee Membership

Voluntary Committee Membership -

• Aleta Anderson
• Cindy Martin
• Fatima Nieves
• Fiona Hert
• Jim Peterson
• Laurie Chesley (co-facilitator)

• Lisa Freiburger (co-facilitator)
• Marty DeVries
• MaryBeth Beighley
• Mike Light
• Pam DeGryse
• Wanda Acevedo-Ferrer
Our Model Budget Review Process - Overview

- Combines qualitative and quantitative elements
- Includes input from programs and services being reviewed, in addition to data provided by the College
- Compliments our existing annual budget process
- Is conducted by a representative committee that makes recommendations to executive leadership
- Can result in various recommendations:
  - Maintain the program/service at the current level
  - Enhance the program/service
  - Reduce the program/service
  - Eliminate the program/service
The draft model has two main elements

- **Narrative Element** – to be completed by the program/service being reviewed

- **Quantitative Element** – template to be completed by IRP/Financial Services (one template for non-academic programs and services, another for academic programs and services)
  - Data: Revenue generated? Cost? Number of staff? Number of customers or students? Benchmark data on ratio of staff to customers?

*For Academic Programs/Services: Program Relevance and Quality – to be completed by appropriate department*
The Model

• What happens with information provided – narrative and quantitative?
  – The representative Budget Review Committee reviews and evaluates the materials provided using a rubric
  – The Committee recommends one of the following options: 1) maintain at current levels; 2) enhance; 3) reduce; or 4) eliminate.
  – The Committee gives its recommendation to executive leadership, who then utilize it as part of the College’s regular budget process.
What have we heard

• Feedback from SLT members on templates
  • Minimize duplication (multiple requests for the same information) – specifically academic program review
  • More rubric (less narrative) – ‘best writer wins’
  • Be careful not to penalize new programs and services

• Input on potential tools to evaluate templates – examples of SLT member responses:
  • Fair, objective, transparent
  • Separate rubrics for each section
  • Cost/benefit analysis
  • Objective ranking
  • Quantitative
Where are we now?

We have evaluation tools (rubrics) developed for your review and comment.

*Please make sure to share your thoughts on all three documents.*
What else do we need?

We need to determine overall weighting

*What percentage of the total “score” should be based on the qualitative document and what should be based on the quantitative document?*

*(SLT team members to provide feedback)*
Other Issues

• Our subcommittee will develop an executive summary and basic directions for completion

• EBCO’s will finalize ‘units’ of analysis
Where do we go from here?

• Please review all of our documents at [http://cms.grcc.edu/slt](http://cms.grcc.edu/slt) and provide any final comments on the data collection templates or the evaluation tools (rubrics) - all final feedback should received no later than **December 7**.
  - contact any member of the committee or email the group at SLT_BudgetReductionProcessSubcommittee

• Our subcommittee will meet again on December 9.
  - We will review all feedback.
  - We will ‘test’ the final documents.
  - We will make any necessary final adjustments to documents.

• All final documents will be posted on the website (noted above) by **December 12**.
Next Steps

• We will ask all SLT members to formally vote to accept the process via a Zoomerang survey.
  – Survey will be open from December 12 through January 6.
  – Subcommittee members will be available to answer questions about the process.
    • December 14 – time and location TBA
    • December 15 – time and location TBA
Questions or Concerns?