Classroom Management
Flow Chart

ACADEMIC HONESTY

Address the student about the situation and assign classroom consequence if appropriate.

Raise an Early Alert flag to document your decision for tracking purposes. If the student wants to appeal your decision, direct to Department Head/Program Director.

For egregious behaviors, refer directly to the Conduct Office. (Examples include repetitive offenses or flagrant cheating.)

CLASSROOM MISCONDUCT

Discuss the issue with the student and track behaviors addressed.*

If the behavior continues to be an issue, require the student to meet with the Department Head/Program Director before returning to class.

For egregious behaviors, refer directly to the Conduct Office. (Examples include fighting, threatening behaviors, persistent disruption not improved after meeting with the Department Head/Program Director.)

* If the behavior is extremely disruptive to the learning environment, you have the right to remove the student for the remainder of the class period during which the infraction occurs. Any student removed from class should have to meet with someone (you, the Department Head, Program Director, or Conduct Office) prior to returning to the next class. If you believe we may need to consider permanent removal, the student must be directed to the Conduct Office.

Conduct Office: (616) 234-3924

All emergencies or situations of a criminal nature need to be reported directly to the GRCC Campus Police.

(616) 234-4911 for Emergencies
(616) 234-4010 for Police Non-Emergencies