Accomplishments
Library & Learning Commons

1. Curriculum
List any new courses or programs.

- Classroom instruction for Older Learner Center Life History Club
- CHM 210, Inorganic, Organic, and Biochemistry. Students learn to conduct research leading to a professional poster (session). Librarian attends and provides feedback for the student poster session.
- Medical Assistant Workforce Training faculty training
- Classroom instruction Community Health Worker training, 11.3.11
- GL 105, Environmental Geology
- CD 118, Human Growth & Development
- FYE Faculty Training Session

List any significant program revisions.

- Selected, planned, trained, and implemented LibGuides – called Subject Guides at GRCC – as our teaching solution to providing: 1) point-of-use web-based training, and 2) expanded and superior department-focused resources. We had been providing some of these resources within a Blackboard Community but they received little use since they were not readily available at the point of use. We currently have populated 53 guides and expect to have @75 when we are done with our initial round of work. Subject Guides include:
  - Anthropology
  - Biography
  - Business
  - Careers & Colleges
  - Chemistry
  - Children's Literature
  - Citing Sources
  - College Learning Studies (CLS)
  - Computer Applications
  - Copyright
  - Culinary
  - Debate & Controversy Resources
  - Dental Programs
  - Economics
  - English - Composition
  - English - EN100 Muhammad
  - English - Literature
  - Evaluating Web Resources
  - Faculty Resources
  - Foreign Languages
  - Gender Studies
  - General Science
  - Gerontology / Older Learner Center
  - Google Like A Librarian
  - Guide to Services & Locations
  - Health & Wellness
  - History
  - Honors Program
  - Humanities
  - Innovation
  - International Studies
  - Journalism
  - Legal Research
  - Linking Library Resources into Blackboard
  - Multimedia Resources
  - Music
  - Nursing
  - Occupational Therapy Assistant (OTA)
  - Off-Campus Library Services
  - Periodicals Categories
  - Philosophy
  - Political Science
  - Psychology
  - Radiologic Technology
  - Research Articles: What are they and how do you use them?
  - Searching for Books and media
  - Service Learning
  - Social Work
  - Sociology
  - Sports
  - Statistical Resources
  - Theater
  - Workforce Training - Healthcare
• Expanded outreach and instructional opportunities at satellite and regional center locations with adjunct librarians trained to serve at some sites.

• Added embedded librarians into a growing number of online and hybrid classes; switching to Subject Guides has been a success to support this instructional effort.

Summarize any other program/course improvements.

• Almost 100% of information literacy classes include hands-on training. This is particularly noteworthy since the availability of computer classes was much tighter this year than ever before. We utilized computer labs on all campuses and regional sites.

2. Faculty & Staff
Describe any faculty & staff accomplishments:

• Fifty percent of faculty and staff won IIPD or SSPD professional development grants in FY 2012; most attended professional conferences with their stipend

• Nan Schichtel served as the 2011-12 Chair of the Association of College & Research Libraries Community & Jr. College Libraries Section, managing professional development and association work representing over 1450 libraries in this sector.

List any awards, presentations, publications:

• Jesse Buttrick Davis and His Boys: a History of the Early Grand Rapids Jaycees. Davis was first president of GR Junior College. This session was presented to the Grand Rapids Historical Society. (Schichtel)

• Jesse Buttrick Davis at Central High School. This session was presented at Central High School’s closing in May 2012. (Schichtel)

• Linking Library Resources/Creating E-Reserves to Promote Scholarly Independence (Faculty Learning Day – Schichtel, DeBie, Klawitter, Thompson)

• Not Your Mother’s Library (Faculty Learning Day - Rabey)

• What Every Faculty Member Needs to Know about the Library (Schichtel)

• Linking Library Resources (Schichtel)

• Searching Like a Faculty Member (Don Ellinghausen & Pete Lewandoski)

• Linking Library Resources/Creating E-Reserves Work Session (DeBie & Schichtel)

• SubjectGuides: Digital Curation of Specialized Information (Rabey)

Describe any faculty/student advising that occurred. Does this work relate to the departmental plan? Was this work effective?

• Faculty advising of faculty relates to the department plan and was effective.
  o New Faculty Institute
  o New faculty in various liaison departments
  o Adjunct faculty training sessions
Growing number of copyright questions from faculty and Media

- Student advising has less relevance to the department plan but is work that is accomplished as it is relevant to other departments’ plans, as well as to our profession.
  - Librarianship as a career choice
  - WSU Graduate student mentoring

Describe how EOL (Equated Overload)/Release time positions have contributed to your program outcomes?

There are no LLC faculty members in Equated Overload positions.

3. Department/Program
Provide an update on any accreditation activities or plans. Do you plan to pursue accreditation?

Library collection analysis in support of departmental accreditation projects:
- Dental Hygiene: The accreditation report and visit occurred and additional instructional sessions for information literacy are being implemented in Fall 2012.
- Medical Assistant: The initial work on accreditation has occurred. Early Fall 2012 will see the librarian updating the resources in time for the accreditors visit. Information literacy instruction is being mapped to support specific departmental needs.
- Distance Education: Library support of the Distance Education program required a written document and meeting with an accreditor.
- Business: This department plans to pursue accreditation and a 2-year upgrade and update of the collection is taking place.

Describe any new department/program specific partnerships or grants:

- LLC faculty participated in interdisciplinary effort to develop and plan a new course, IDE 110, Design for Social Innovation & Entrepreneurship. While there were not enough registrations to offer the class this summer, we anticipate that the Library & Research module may have potential as a basis for a credit course in the future.
- The LLC provided assistance to faculty who needed to identify copyright holders, as well as consulting services with Media. The LLC joined the Center for Intellectual Property and sent 2 staff to training in June 2012.
- Streaming media resources were improved to better serve students and faculty – as well as to relieve the huge number of copyright-related questions received in the library.
  - Alexander Street Press streaming media products
  - SMART Imagebase medical images
  - Additionally, we provided input to multiple departments considering adding streaming media products via Perkins funds. This latter did not pan out.

Describe any department/program projects or initiatives not previously mentioned:
To better and more equitably support all academic programs, the librarians planned, implemented and evaluated internal library allocations for books. Only within the last 2 years, to support the needs of departments going through accreditation, did the library have department-based internal allocations like most academic libraries.

Outreach efforts within the constraints of no programming space, little funding, and heavy workloads stretched to provide increased support for other departments’ special programming:
- Diversity Learning / Lecture Series
- English / Poetry
- Political Science / Peace Conference.

Librarians are taking part in the 100th Anniversary planning. (Klawitter, Schichtel) Archives will be an integral part in the implementation of the 2014-15 events.

Goals

A. 2011-2012 Goals
List the 2011-2012 goals here along with a progress update for each:
- Define and document the Information Literacy curriculum.
- Implement Subject Guides as a springboard for instruction.
- Update staff knowledge about Copyright.
- Continue work to develop and Institutional Repository (IR) for GRCC.
- Implement eCommerce
- Reduce allocation for legacy technologies

Please provide outcomes associated with each goal above:
- Library Faculty developed scope, outcomes, other documentation for each module used for IL instruction.
- All FT faculty members and all but one adjunct librarian have been trained.
- Copyright training will need to be ongoing since no staff had prior expertise or training in this area.
- LLC collaborated with Media Technologies to develop a metadata schema to apply to Widen and ContentDM
- We are waiting for the bid process to be completed
- By discontinuing microformat purchasing for periodical publications when online access is available, we reduced the annual GRCC expenditure by $7582.99.

B. 2012-2013 Goals
List 2012-2013 goals here:
- Continue to advocate for space requests on record
- Continue to populate new Subject Guides
- Advocate for an additional faculty librarian to support the growing number of FYE classes, especially those in satellite locations
- Plan and implement the information literacy services needed for the Middle College program.
- Support faculty research related to copyright ownership

Program & Curriculum Assessment

A. 2011-2012 Assessment
Submitted separately

B. Other Assessment Activities
Please describe any other assessment activities in which this department or program was involved this year.

For each academic department planning for, or undergoing outside accreditation, librarians devote 40-60 hours in assessing library support, updating, and writing a report for that department from both collection and instruction viewpoints. This occurred for those departments listed above in #3.