Dear VA Benefit Recipient:

The Veteran Administration requires that all recipients of veteran educational benefits maintain academic progress toward their stated degree. Students who fail to meet GRCC’s standards for Academic Progress will be placed on probation or suspension. Once on academic probation the veteran must maintain a minimum GPA of 2.0 for every semester. A student on academic probation who does not achieve a minimum semester GPA of 2.0 in any subsequent semester will be placed on Academic Suspension. He/she will also be prohibited from enrolling in classes at GRCC for one calendar year. Cumulative GPA requirements and details of GRCC’s Academic Standing Policy can be found at www.grcc.edu/academicstanding.

Listed below is a summary of current VA recipient responsibilities. Please read and then sign on the bottom line of this form.

1. I have read the above information and understand that I will no longer be certified for veteran's benefits if I do not adhere to the Academic Standing Policy as published above.

2. I am going into ____________________degree program and understand that all classes I enroll in must qualify for the degree I am completing. Any additional classes may not be paid for by veteran's educational benefits.

3. If I withdraw from a class (receive a W) or do not complete a class (including taking the final exam) and receive an E (failing) GRCC must report these grades to the VA. In either case, I will report the last day of attendance to the Veterans Benefits office. If this is not done, GRCC may report the last day of attendance, AS THE FIRST DATE OF THAT CLASS. I understand that as a result of receiving such grade(s) a student debt to the VA could be created.

4. I will request an Official Transcript be sent to GRCC for all credits earned at other colleges and also an Official Military Transcript. If GRCC has not received all transcripts by my 2nd semester I cannot be certified with the VA until received. If I am certified for a class for which I later receive transfer credit, that class must be de-certified with the VA and a student debt will be created.

5. I have been informed about FERPA will give a signed form to the VA Benefits Coordinator if I choose.

6. Wellness (WE) classes will not be certified for VA benefits. This does not apply to Ch 35 dependents or Ch 33 Transfer of Benefit students.

7. VA requirements for full time status versus the Financial Aid and/or the GRCC requirements for full time status could be different. It is my responsibility to know the difference.

Example – you are enrolled in a total of 12 credits. 9 credits begin the first week of the semester and end in the last week of the semester. 3 credits begin in the first week of the semester but end in the middle of the semester. You are full time the entire semester as far as Financial Aid (FAFSA) & GRCC are concerned but will drop below full time as far as the VA is concerned when the 3 credit class ends. Full time requirements for accelerated classes (example 7 week class) are also different. Generally 6 credits should be full time but not guaranteed.

It is also my responsibility to understand all aspects of my benefit. I can contact the GRCC Certifying Official or the VA (888/442-4551) or check the VA website (www.gibill.va.gov) if I have questions.

8. I will return to the VA Benefits Coordinator each semester to fill out a Continued Enrollment form and attach my schedule so I may be certified.

9. If I am billed for Out of State tuition costs and was a resident of Michigan at the time I entered the military, I will provide proof of current residency to the Cashier Office in order to have the correct resident status charged.

MY SIGNATURE INDICATES THAT I UNDERSTAND THE CONTENT OF THIS STATEMENT AND RESPONSIBILITIES.

______________________________  _________________  _________________
LAST NAME (please print)  FIRST NAME  STUDENT ID NUMBER

______________________________  _________________
SIGNATURE OF VA RECIPIENT  DATE