

GRAND RAPIDS COMMUNITY COLLEGE VETERANS RESPONSIBILITY FORM

The Veteran Administration requires that all recipients of veteran educational benefits maintain academic progress toward their stated degree. Students who fail to meet GRCC's standards for Academic Progress will be placed on Academic Probation or Suspension. Once on Academic Probation the veteran must maintain a minimum GPA of 2.0 every semester. A student placed on Academic Probation who does not achieve a minimum semester GPA of 2.0 in any subsequent semester will be placed on Academic Suspension. Cumulative GPA requirements and details of GRCC's Academic Standing Policy can be found at www.grcc.edu/studentrecords/aboutacademicstanding.

Listed below is a summary of current VA recipient responsibilities. Please read and then sign on the bottom line of this form.

Academic Standing

- I understand that I will no longer be certified for veteran's benefits if I do not adhere to the Academic Standing Policy referred to above.

Payment of Tuition and Fees

- If I am using Ch 1606, 1607, 30, 35, or a VA benefit other than Ch 31 or 33, I understand that the VA does not pay tuition directly to the school. It is my responsibility to arrange for the payment of tuition and fees. This could include financial aid (FAFSA), FACTS payment plan or other options.
- FTA and/or MING STAP will pay tuition directly to GRCC

Classes that can be certified with the VA

- I understand that all classes I enroll in must be required for the degree/program of record that I am pursuing. I understand that any additional classes cannot be certified for veteran's education benefits. Ch. 33 - if in all online classes the monthly BAH is drastically reduced.
- MING STAP will pay for all classes even if not required for GRCC degree.
- FTA requires student degree plan

Wellness Requirement

- I understand that I will receive credit toward the general Wellness requirement from my Official Military Transcripts.
- WE and some TH classes cannot be certified for VA benefits unless a particular degree/program requires a specific WE or TH class(es). This is same for FTA
- Ch 35 dependents and/or Ch 33 Transfer of Benefit students can be certified for 1 Wellness credit.

If I withdraw from, or stop attending, a class.

- **Withdrawing from a class.** I understand that if I withdraw from a class (receive a W) GRCC must report this grade to the VA, FTA, MING STAP along with my last date of attendance. This grade will not affect my GPA.
- **Stop attending a class and receive an E (failing grade).** I understand that if I stop attending a class and receive an E (failing) grade GRCC must report this grade to the VA, FTA, MING STAP along with my last date of attendance. This grade will affect my GPA.
- **I understand** that in either of the above situations I could be responsible for the repayment of VA, FTA, MING STAP benefits associated with these grades. VA repayment could include book stipend, monthly housing allowance, and/or tuition & fees monies.
- **If I attend until the end of a class** and take the final exam and receive an E (failing grade) this does not have to be reported to the VA but does have to be reported to FTA & MING STAP. This grade will affect your GPA.

Official Transcripts

- I will complete a Record of Previous Education and Training form listing my military information and all colleges/universities I attended. I will submit this to the Veterans Benefits office.
- I will have an Official Transcript sent to GRCC from all colleges/universities I attended and also my Official Military Transcript.
- GRCC requires 5 days, from receipt of a transcript, to evaluate & post transfer credit.
- GRCC will not certify classes with the VA until all official transcripts that we are aware of have been received, evaluated and posted to my GRCC transcript.
- I understand that if I enroll in classes prior to all known transfer credit being posted, I risk the possibility of a class(es) not being eligible for certification with the VA.

